# YEARLY STATUS REPORT - 2021-2022

| Part A | |
|---|---|
| **Data of the Institution** | |
| 1.Name of the Institution | LOKMANYA TILAK MAHAVIDYALAYA, WANI |
| • Name of the Head of the institution | Prasad A. Khanzode |
| • Designation | Principal |
| • Does the institution function from its own campus? | Yes |
| • Phone no./Alternate phone no. | 07239225146 |
| • Mobile no | 9422778689 |
| • Registered e-mail | principal@ltmwani.org |
| • Alternate e-mail | ltm403@sgbau.ac.in |
| • Address | Warora Road, Wani |
| • City/Town | Wani |
| • State/UT | Maharashtra |
| • Pin Code | 445304 |
| 2.Institutional status | |
| • Affiliated /Constituent | Affiliated |
| • Type of Institution | Co-education |
| • Location | Rural |

| | | |
|---|---|---|
| • Financial Status | | UGC 2f and 12(B) |
| | • Name of the Affiliating University | Sant Gadge Baba Amravati University, Amravati |
| | • Name of the IQAC Coordinator | Karamsing R. Rajput |
| | • Phone No. | 07239225146 |
| | • Alternate phone No. | 9922548084 |
| | • Mobile | 9922548084 |
| | • IQAC e-mail address | principal@ltmwani.org |
| | • Alternate Email address | rajputkaramsing@gmail.com |

| | |
|---|---|
| **3.Website address (Web link of the AQAR (Previous Academic Year)** | http://ltmwani.org/pdf/AQAR_2020-21.pdf |
| **4.Whether Academic Calendar prepared during the year?** | Yes |
| • if yes, whether it is uploaded in the Institutional website Web link: | http://ltmwani.org/pdf/Academic_Calender_2021-22.pdf |

**5.Accreditation Details**

| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
|---|---|---|---|---|---|
| Cycle 2 | B | 2.12 | 2018 | 03/11/2018 | 02/11/2023 |
| Cycle 1 | B+ | NOT APPLICABLE | 2005 | 28/02/2005 | 27/02/2010 |

| | |
|---|---|
| **6.Date of Establishment of IQAC** | 18/06/2016 |

**7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|---|---|---|---|---|
| NIL | NIL | NIL | NIL | NIL |

| | |
|---|---|
| **8.Whether composition of IQAC as per latest NAAC guidelines** | Yes |

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| | | |
|---|---|---|
| • Upload latest notification of formation of IQAC | View File | |
| **9.No. of IQAC meetings held during the year** | **2** | |
| • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? | **Yes** | |
| • If No, please upload the minutes of the meeting(s) and Action Taken Report | No File Uploaded | |
| **10.Whether IQAC received funding from any of the funding agency to support its activities during the year?** | **No** | |
| • If yes, mention the amount | | |

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

| |
|---|
| A Workshop was organized on "International Yoga Day" by the department of physics on 21/06/2021. |
| An e-quiz competition was organized on the occasion of birth anniversary of Dr. S. R. Ranganathan by department of Library on 12/08/2021. |
| A week-long Induction programme was organized for the new students of B. A., B. Com & B.Sc. Part - I during 27/09/2021 to 02/10/2021. |
| Under programme titled Commune, the Chemistry dept. arranged a speech given by Mr. Sanjay Soor, on " What does industry look at while hiring" on 29 Sep. 2021. |
| Under programme titled Commune the Chemistry dept. arranged another speech given by Dr. Bhawna Bhagat, on "Opportunities for chemistry graduates and postgraduates in Mahagenco" on 17 Nov. 2021. |

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

| |
|---|
| |

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| Plan of Action | Achievements/Outcomes |
|---|---|
| To start post graduation programs & Ph.D. Research Centres. | Permission Granted to start Post Graduation programmes in the subjects - M.A. Economics, Sanskrit, M.Sc. Physics, M.Sc. Mathematics & Zoology, Ph.D. Centers in the Subjects : Botany, Sociology, and History, have been started. |

| **13.Whether the AQAR was placed before statutory body?** | Yes |
|---|---|

- Name of the statutory body

| Name | Date of meeting(s) |
|---|---|
| CDC- College Development Committee | 21/02/2022 |

**14.Whether institutional data submitted to AISHE**

| Year | Date of Submission |
|---|---|
| 2021 | 30/12/2021 |

**15.Multidisciplinary / interdisciplinary**

ours is multidisciplinary college with gradute and post graduate programmes across Arts, commerce and Science streams.  still our parent university is about to make an arrangement of multidiscliplinary courses and programmes.  However in fourth semester of all the graduate programmes we have a common subject of environment science.  In addition to this the faculty members of our institution have introduced skill oriented certificate courses, many of which are multidisciplinary in nature.

**16.Academic bank of credits (ABC):**

In the academic session 2021-22 our parent university did not implement the Choice-based Credit System. Hence the provision of Academic Bank of Credits could not be made available to learners.

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CamScanner

**17. Skill development:**

The college designed several short term skill oriented courses. However in the first half of the academic session 2021-22, these courses were offered through ONLINE mode due to Covid-19 pandemic. The second half of the session saw the restoration of normalcy and some skill oriented courses were, therefore, conducted OFFLINE.

**18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

We use the Marathi language as the medium of instruction for teaching the course of the arts faculty of our college. Besides teaching the syllabus of Sanskrit, the Sanskrit department conducts a certificate course in Sanskrit communication with Sanskrit and Marathi as a medium of instruction. Many such programs are conducted through ONLINE mode.

**19. Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

We try our best to make our students competent enough to attain the desired graduate attributes in the academic duration he/she spends in our campus. However, being a rural-area institution, our college is mostly deals with first generation learners. Thus, our main focus is to groom students for post graduation programs in respective subjects.

**20. Distance education/online education:**

Distance education is imparted to the students of B.A., B.Com., B.Sc. & M.Com through the study centre of Yashavantrao Chavan Maharashtra Open University, Nashik – YCMOU that we have in our campus.

## Extended Profile

**1. Programme**

1.1                                                                 178

Number of courses offered by the institution across all programs during the year

| File Description | Documents |
|---|---|
| Data Template | [View File](#) |

**2. Student**

2.1                                                                 964

Number of students during the year

| File Description | Documents |
|---|---|
| Institutional Data in Prescribed Format | View File |

2.2                                                                932

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

| File Description | Documents |
|---|---|
| Data Template | View File |

2.3                                                                623

Number of outgoing/ final year students during the year

| File Description | Documents |
|---|---|
| Data Template | View File |

## 3.Academic

3.1                                                                24

Number of full time teachers during the year

| File Description | Documents |
|---|---|
| Data Template | View File |

3.2                                                                46

Number of sanctioned posts during the year

| Extended Profile | |
|---|---|
| **1.Programme** | |
| 1.1<br><br>Number of courses offered by the institution across all programs during the year | **178** |

| File Description | Documents |
|---|---|
| Data Template | <u>View File</u> |

| **2.Student** | |
|---|---|
| 2.1<br><br>Number of students during the year | **964** |

| File Description | Documents |
|---|---|
| Institutional Data in Prescribed Format | <u>View File</u> |

| 2.2<br><br>Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | **932** |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | <u>View File</u> |

| 2.3<br><br>Number of outgoing/ final year students during the year | **623** |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | <u>View File</u> |

| **3.Academic** | |
|---|---|
| 3.1<br><br>Number of full time teachers during the year | **24** |

| File Description | Documents |
|---|---|
| Data Template | <u>View File</u> |

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| 3.2 Number of sanctioned posts during the year | 46 |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | [View File](#) |

**4.Institution**

| 4.1 Total number of Classrooms and Seminar halls | 21 |
|---|---|
| 4.2 Total expenditure excluding salary during the year (INR in lakhs) | 12,53,862.60 /- |
| 4.3 Total number of computers on campus for academic purposes | 112 |

# Part B

**CURRICULAR ASPECTS**

**1.1 - Curricular Planning and Implementation**

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Since the college is affiliated to Sant Gadge Baba Amravati University, Amravati, it abides by the academic calendar prepared and published by the parent university. Every academic year, the IQAC draws up the academic calendar as per the university academic calendar. After preparing the academic calendar, the concerned committee includes information into the diary and the same information is conveyed to the students. The academic calendar spells out the teaching-learning schedules and methods of Continuous Internal Evaluation. Examination committee also makes a tentative schedule of continuous internal evaluation. Departmental heads, in their turn, prepare their own examination schedules. Unit Tests are conducted once the teaching of each unit is completed. The Principal, coordinators and experts of various service programs (Online certificate courses, NCC, NSS, Sports, Cultural activities, etc.) address the newly admitted students in the course of a week-long Diksharambh program. The Principal chairs meetings of various college committees and makes sure that

various activities are conducted properly and smoothly. Every academic year, semester wise examination committee meetings are arranged for conducting continuous internal evaluation.

However, the first half of the academic session (2021-22) was adversely affected by the restrictions imposed by the Central and State governments due to Corona pandemic, while normalcy was restored during the second half of the session. Naturally, ALL PROGRAMMES were conducted ONLINE (by using ZOOM APPLICATION) during the first half of the academic session 2021-22. It was only during the second half of the session that offline classes were resumed in a routine manner.

| File Description | Documents |
|---|---|
| Upload relevant supporting document | View File |
| Link for Additional information | NA |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Since our institution is affiliated to SGBA Amravati University, it follows the academic calendar of the parent university in all respects. The academic schedules and the evaluative methods of the university are adhered to by the college. If unavoidable circumstances (like leave that faculty members participating in Orientation Programmes and Refresher Courses are obliged to go on) cause any delay in completing the teaching of prescribed syllabus by any teacher, his/her departmental colleagues compensate for the losses suffered by students. The faculty members are granted adequate autonomy to plan their academic schedules and to choose their modes of evaluation to evaluate students. In addition to these exercises, academic activities (including QUESTIONS ASKED AND ANSWERED IN DAILY CLASSES, WRITE-UPS ASSIGNED, SURPRISE TESTS AND VIVAS-VOCE HELD, FIELD VISITS REPORTS AND PROJECT REPORTS SUBMITTED at regular intervals) ensure the continuity of the process of internal evaluation.

| File Description | Documents |
|---|---|
| Upload relevant supporting document | View File |
| Link for Additional information | NA |

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University  Setting of question papers for UG/PG programs  Design and Development of Curriculum for Add on/ certificate/ Diploma Courses  Assessment /evaluation process of the affiliating University**

A. All of the above

| File Description | Documents |
|---|---|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | View File |

**1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

00

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Minutes of relevant Academic Council/ BOS meetings | View File |
| Institutional data in prescribed format (Data Template) | View File |

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

08

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Brochure or any other document relating to Add on /Certificate programs | View File |
| List of Add on /Certificate programs (Data Template ) | View File |

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

685

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | View File |

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

1. Professional Ethics: The regular, full-time teachers of the college actively practice professional ethics by doing their academic and social duties in a responsible and conscientious manner. They never take part in any activity that is undignified, illegal and anti-institution.

2. Human Values: Students of B.A. 1st year study human values in Sociology in 1st semester (See the 4th unit of the syllabus enclosed herewith).

3. Gender: Students of M.A. Sociology study gender in 1st and 3rd semesters respectively. (See the photocopies of second unit of core elective 4th paper on Social Movements in India and the first unit of core elective paper (4th paper, B) on Gender and Society.

4. Environment: Environment is a compulsory subject studied by the students of B.A.2nd year, B.Com 2nd year and B.Sc 2nd year. (The title of the book is Environmental Science authored by Dr. Vitthal Gharpure. Besides, in B.A. 3rd year, 5th semester, there is a paper on Indian Economy of which Environment and Pollution is a part. (See the photocopy of the 5th unit of the syllabus).

Environment is also studied by students of M.A. Sociology in second semester. (See the 5th unit of paper 3 (B) entitled Urban Society of India.

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | View File |

## 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

02

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Programme / Curriculum/ Syllabus of the courses | View File |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | View File |
| MoU's with relevant organizations for these courses, if any | View File |
| Institutional Data in Prescribed Format | View File |

## 1.3.3 - Number of students undertaking project work/field work/ internships

57

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

A. All of the above

| File Description | Documents |
|---|---|
| URL for stakeholder feedback report | https://drive.google.com/file/d/1SKAutM-rNcKu5HDvg09cs9hp51j2gYdh/view?usp=share_link |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | View File |
| Any additional information | View File |

**1.4.2 - Feedback process of the Institution may be classified as follows**

A. Feedback collected, analyzed and action taken and feedback available on website

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| URL for feedback report | https://drive.google.com/file/d/1SKAutM-rNcKu5HDvg09cs9hp51j2gYdh/view?usp=share_link |

## TEACHING-LEARNING AND EVALUATION

## 2.1 - Student Enrollment and Profile

### 2.1.1 - Enrolment Number Number of students admitted during the year

### 2.1.1.1 - Number of students admitted during the year

964

| File Description | Documents |
|---|---|
| Any additional information | **View File** |
| Institutional data in prescribed format | **View File** |

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

932

| File Description | Documents |
|---|---|
| Any additional information | **View File** |
| Number of seats filled against seats reserved (Data Template) | **View File** |

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The faculty members of all the departments assess the pervious knowledge of the students in the very first week of the new academic session. The students are academically categorized into Advanced, Mediocre and Slow Learners. Percentage of marks secured by students in previous qualifying examination and their ability to retain course contents are the parameters of their categorization.

Additional learning materials like reference books, academic videos, journals etc are provided to advanced learners to deal with their higher order query.

Mediocre students are counseled to stick strictly to the basics and study hard to learn the course contents reasonably well so that they may perform well in all examinations.

Slow learners are advised to practice thoroughly the course contents so that they may improve their reading and writing skills. They are also encouraged to read and write the answers to the basic questions and are prepared thoroughly for the examinations.

**Counseling sessions are planned for all the above three levels of students.**

| File Description | Documents |
|---|---|
| Paste link for additional information | NA |
| Upload any additional information | View File |

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

| Number of Students | Number of Teachers |
|---|---|
| 2166 | 24 |

| File Description | Documents |
|---|---|
| Any additional information | View File |

**2.3 - Teaching- Learning Process**

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

**The faculty members of our institution are very keen on providing a feel of experiential learning to the students. The departments of science streams organize laboratory workshops to provide hands on experience to the students before the commencement of their practical sessions. Activities like students' seminar, case study, situation analysis are used as tools of participative learning. The students are motivated to participate in seminars, conferences and even in research conferences.**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Link for additional information | NA |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

**In the aftermath of Covid-19 pandemic, the faculty members of our institution were actively engaged in continuing with online teaching methods in addition to offline classroom teaching. The faculty members used google classroom, google forms over and above**

regular power point presentations. Even students delivered the seminars by using power point techniques. Zoom platform was used by teachers as online mode to supplement the regular offline classes. The faculty members also created you tube channels and prepared their academic videos for all time ready reference of the students.

| File Description | Documents |
|---|---|
| Upload any additional information | **View File** |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | **View File** |

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

### 2.3.3.1 - Number of mentors

24

| File Description | Documents |
|---|---|
| Upload, number of students enrolled and full time teachers on roll | **View File** |
| Circulars pertaining to assigning mentors to mentees | **View File** |
| Mentor/mentee ratio | **View File** |

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

24

| File Description | Documents |
|---|---|
| Full time teachers and sanctioned posts for year (Data Template) | **View File** |
| Any additional information | **View File** |
| List of the faculty members authenticated by the Head of HEI | **View File** |

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

**14**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | View File |

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

**401**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

**The institution follows the norms of internal assessment as prescribed by the university. The tests, assignments and other activities for internal assessments are scheduled properly. Due freedom is given at the level of department to alter the method of internal assessment suitably. The commerce department follows the mechanism of open book test as the background of the students is not up to the mark for English medium. For science faculty students, internal assessment marks are displayed on the notice board 15 days before the commencement of university examination. The behavioral aspects, independent learning capability and**

communication skills of students are also taken into consideration in the process of internal evaluation. Internal evaluation process helps teachers to assess the achievement of learning objectives and planning. If the performance of the students in initial exercise of internal assessment in some subjects is found unsatisfactory, additional coaching schedules are planned.

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Link for additional information | NA |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Internal examination system of the college is so transparent and efficient that no complaint or grievance with respect to internal evaluation has been registered in recent past. The credit goes to a multi-tier check system that ensures correct evaluation and justice. The modus operandi followed by the institution ensures that the internal marks given by the faculty members are crosschecked by the heads of the departments and brought to the notice of the Principal of the college. This leaves no room for grievances as far as internal evaluation is concerned.

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Link for additional information | NA |

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

In our institution there is a routine practice of preparing annual teaching plan at the beginning of the academic session. The teachers make every possible attempt to establish a co-ordination between the level of learners and the contents of the syllabus. The co-ordination established in this manner enables the facilitator to frame course outcome at the very initial stage of starting a curriculum. These course outcomes at the levels of first year, second year and final year are combined in a linear fashion and then program specific outcomes are drawn up during departmental meetings. The course outcome and program specific

outcomes are discussed at faculty meetings and the program outcomes are thus designed. These well designed course outcomes, program specific outcomes and program outcomes are thus communicated to students in both formal and informal manner. During the course of teaching, these are referred to by the teachers. These are also displayed on website.

| File Description | Documents |
| --- | --- |
| Upload any additional information | View File |
| Paste link for Additional information | NA |
| Upload COs for all Programmes (exemplars from Glossary) | View File |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

In our institution internal evaluation, evaluation of course outcomes, program specific outcomes and program outcomes (designed by the institution) and organization of co-curricular activities go hand in hand. However, the teacher facilitator tries to evaluate course outcome during internal evaluation and assessment of learners on a regular basis. The increasing level of knowledge and course contents are severally observed and crosschecked through oral questions and answers. The program specific outcomes are evaluated in the course of departmental programs organized for knowledge enrichment of the learners. The program outcomes are evaluated by verifying and crosschecking the inculcated graduate attributes among the students.

| File Description | Documents |
| --- | --- |
| Upload any additional information | View File |
| Paste link for Additional information | NA |

### 2.6.3 - Pass percentage of Students during the year

### 2.6.3.1 - Total number of final year students who passed the university examination during the year

316

| File Description | Documents |
|---|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | View File |
| Paste link for the annual report | https://drive.google.com/file/d/1SqAP2n-LktlPpe4F13Wbf-0x6AH8LH40/view?usp=share_link |

## 2.7 - Student Satisfaction Survey

## 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://drive.google.com/file/d/1zpwJlteRwglw_R-kCfscugY6jO5RQmIh/view?usp=share_link

## RESEARCH, INNOVATIONS AND EXTENSION

## 3.1 - Resource Mobilization for Research

## 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

## 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

50000

| File Description | Documents |
|---|---|
| Any additional information | View File |
| e-copies of the grant award letters for sponsored research projects /endowments | View File |
| List of endowments / projects with details of grants(Data Template) | View File |

## 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

## 3.1.2.1 - Number of teachers recognized as research guides

10

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Institutional data in prescribed format | View File |

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

| File Description | Documents |
|---|---|
| List of research projects and funding details (Data Template) | View File |
| Any additional information | View File |
| Supporting document from Funding Agency | View File |
| Paste link to funding agency website | NA |

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Out of a total of twenty four (24) full-time teaching staff, two (2) are D.Lit., fourteen (14) are Ph.D. and ten (10) are M. Phil holders. Besides, we have ten (10) research supervisors in subjects like Chemistry, Economics, Sanskrit, Marathi, English, Sociology, Zoology, Botany and Commerce. In fact, the laboratories of the Chemistry, Zoology and Botany departments have been recognized by our parent university as research laboratories. In addition to all these, postgraduate programmes have been started in Botany, Computer Science, Political Science & Sociology during the current session. That apart, the faculty member from History department Dr. Rekha M. Badodekar has applied for research supervisorship. The process of obtaining approval for research center from S.G.B. Amravati University has been under way.

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | NA |

**3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

01

| File Description | Documents |
|---|---|
| Report of the event | View File |
| Any additional information | View File |
| List of workshops/seminars during last 5 years (Data Template) | View File |

**3.3 - Research Publications and Awards**

**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year**

**3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

12

| File Description | Documents |
|---|---|
| URL to the research page on HEI website | http://ltmwani.org/ |
| List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template) | View File |
| Any additional information | View File |

**3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**

**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

89

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| File Description | Documents |
|---|---|
| Any additional information | View File |
| List of research papers by title, author, department, name and year of publication (Data Template) | View File |

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

20

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List books and chapters edited volumes/ books published (Data Template) | View File |

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In our college, students' participation in tree plantation, blood donation camp, Beti Bachao Abhiyan, pulse polio drive etc. and their exposure to the thought-provoking series of lectures organized by college ensure their holistic development.

During 2021-22, the following activities were organized:

1) On 24th Sep., 2021 an online programme was held to mark the foundation day of NSS which was addressed by Dr. P.R. Rajput from Amravati.

2) On 02nd October, 2021 a blood donation camp was held on the occasion of the birth anniversaries of Mahatma Gandhi and Lalbahadur Shastri.

3) On 22nd October, 2021 a corona vaccination centre was launched under the programme entitled "Kavach-Kundal Abhiyan" held jointly by College NSS unit & Local Municipality.

4) On 15th February 2022, a programme was organized on "Role of Youth in Nation Building" during which Dr. Rajesh Burange, NSS Programme Officer, SGBAU Amravati spoke.

5) A one week programme "Ek Pahel Shiksha ki Aur : An each one teach one initiative" was organized during 10th to 16th February 2022 by the P.G. department of Chemistry, L. T. College, Wani for deprived students from primary education due to Covid lockdown situation.

| File Description | Documents |
|---|---|
| Paste link for additional information | NA |
| Upload any additional information | View File |

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

04

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Number of awards for extension activities in last 5 year (Data Template) | View File |
| e-copy of the award letters | View File |

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

06

| File Description | Documents |
|---|---|
| Reports of the event organized | View File |
| Any additional information | View File |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | View File |

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

1135

| File Description | Documents |
|---|---|
| Report of the event | View File |
| Any additional information | View File |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

05

| File Description | Documents |
|---|---|
| e-copies of related Document | View File |
| Any additional information | View File |
| Details of Collaborative activities with institutions/industries for research, Faculty | View File |

22-06-2023 10:46:47

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**

**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

03

| File Description | Documents |
|---|---|
| e-Copies of the MoUs with institution./ industry/corporate houses | View File |
| Any additional information | View File |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | View File |

## INFRASTRUCTURE AND LEARNING RESOURCES

**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Routine teaching and learning exercises are carried out in twenty one classrooms measuring 14151 sq. ft. Practical classes of Science and Commerce streams are held in six laboratories spread over a total area of 11864 sq. ft. These classrooms and laboratories are connected to the campus through 9 students' corridors measuring 3127 sq. ft.

The college has two laboratories where computer and internet facilities for the students of science and commerce faculties are available. The staff members do have access to computing and internet facility either through these laboratories or through utility centers like reading room and principal's chamber. In all, 112 computers are available in the premises to meet the academic and administrative requirement of the stakeholders.

Classrooms No.

Dimension

Area in Sq. Ft.

1

28

30

840

2

28

30

840

3

28

30

840

4

28

30

840

5

28

30

840

6

21

29

609

7

21

29

609

8

24

39

936

9

24

39

936

10

16

30

480

11

16

30

480

12

21

32

672

13

21

31

651

14

25

30

750

15

12

30

360

16

25

30

750

17

12

30

360

18

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13

20

260

19

16

28

448

20

28

30

840

21

28

30

840

Total Classroom Area in Sq. Ft.

14181

Students Corridor

Dimension

Area

1

7

72

22-06-2023 10:46:47

504

2

9

17

153

3

7

106

742

4

4

37

148

5

6

118

708

6

4

37

148

7

11

20

220

8

7

36

252

9

7

36

252

Total Corridor Area in Sq. Ft.

3127

Laboratories

Dimension

Area

Computer

30

30

900

**Commerce**

30

30

900

**Chemistry**

65

42

2730

**Physics**

52

53

2756

**Botany**

45

45

2025

**Zoology**

45

45

2025

**Functional English**

22

24

528

Total Laboratories Area

11864

| File Description | Documents |
|---|---|
| Upload any additional information | **View File** |
| Paste link for additional information | NA |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

NAThe college has developed a playground on its own land measuring 32 acres. Facilities for games like cricket, kabbadi, volleyball have been created. A gymnasium has also been constructed near this sports ground. The college participates in the sports activities of Sant Gadge Baba Amravati University every year. Besides, the college has a spacious auditorium (with an area of 3836 sq.ft.,) where cultural & co-curricular activities are held. And the open theatre (630 sq.ft. constructed in 2008-09) that it has is used for yoga and other cultural events. In fact the auditorium of the college, a pride of the institution, was built even before the establishment of institution itself. In the auditorium several cultural events took place and many intellectual stalwarts like Acharya Vinoba Bhave, Setu Madhavarao Pagadi, Narhar Kurandakar who were the contemporaries of our former Principal Shri Ram Shelwalkar (himself a distinguished orator) delivered speeches on a variety of topics.

Dr. Gajanan Aghalte, Head, Dept. of Physics, Lokamanya Tilak College, Wani has been running a Virtual Yoga Centre on Zoom mode and conducting a one-month-long programme. These programmes (available on Youtube also) are watched and enjoyed by a considerable number of Yoga fans and practitioners in Maharashtra.

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | https://drive.google.com/drive/folders/1vkx-vdjvJgE2NiMpvc6MAf5ly1yC1rUG?usp=drive_link |

### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | https://drive.google.com/file/d/1I13znqtoMJMxZgMAgJrelUN96m7w5YgM/view?usp=drive_link |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

Rs. 12,53,862.60/-

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Upload audited utilization statements | View File |
| Upload Details of budget allocation, excluding salary during the year (Data Template | View File |

### 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is one of the facilities in this institute used by students and faculty members. It is using LIBMAN version 1.0 Integrated Library Management Software and is partially automated. The library offers access to all students and stacks more than 51,382 books + volumes on Arts, Commerce, Science, reference and general readings valued at over Rs. 39,12,415.26 Rs. Our library is a registered member of NLIST (National Library & Information Services Infrastructure for Scholarly Content) which provides e-resources to students, researchers and faculty from colleges and other beneficiary institution through server installed at INFLIBNET centre. And through our subscription to NLIST, more than 195809 e-books and more than 6293 e-journals are available in the library.

The library has a reading room facility for students and staff where they have access to competitive books, journals, magazines, newspapers etc. and where they can read them in the quiet and student-friendly learning environment.

| File Description | Documents |
|---|---|
| Upload any additional information | **View File** |
| Paste link for Additional Information | **NA** |

4.2.2 - The institution has subscription for the A. Any 4 or more of the above following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

| File Description | Documents |
|---|---|
| Upload any additional information | **View File** |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | **View File** |

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1,19,338/-

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Audited statements of accounts | View File |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

1

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Details of library usage by teachers and students | View File |

## 4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Our institution is very keen on updating its IT facilities. In the current academic year eleven computers along with two printers for the computer and zoology laboratories were purchased. Two printer-cum-scanner-cum-photocopiers were purchased for automation of examination department.

The computer department has been reconstructed and the laboratory attached to the department has been provided with new facilities. Right now, 112 computers, 5 LCD Projectors, 2 Xerox machines and 15 Printers are available in the college.

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | NA |

## 4.3.2 - Number of Computers

**112**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| List of Computers | View File |

### 4.3.3 - Bandwidth of internet connection in the Institution

**A. ? 50MBPS**

| File Description | Documents |
|---|---|
| Upload any additional Information | View File |
| Details of available bandwidth of internet connection in the Institution | View File |

## 4.4 - Maintenance of Campus Infrastructure

### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

**Rs. 12,53,862.60/-**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Audited statements of accounts | View File |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**The college follows a system of responsibility centers which function through different persons entrusted with different responsibilities. For example departmental heads of science streams assisted by laboratory staff take care of departmental laboratories; the librarian supported by library staff looks after**

the library; the director of physical education maintains sports facilities. The Principal himself and a campus beautification committee look after other physical facilities like classrooms in particular and the campus in general.

These functionaries go for need based reviews of their respective facilities and move proposals of up- gradation at least twice a year. These proposals are then forwarded to purchase committee comprising management representative, principal, three teachers and a special invitee i.e. a person from user department. The purchase committee meet, thoroughly discuss and make essential provisions for improvement and enrichment of physical and academic facilities of the institution.

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | NA |

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1304

| File Description | Documents |
|---|---|
| Upload self attested letter with the list of students sanctioned scholarship | View File |
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | View File |

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

02

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | View File |

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

A. All of the above

| File Description | Documents |
|---|---|
| Link to Institutional website | http://ltmwani.org/ |
| Any additional information | View File |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

80

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

80

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| File Description | Documents |
|---|---|
| Any additional information | View File |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

B. Any 3 of the above

| File Description | Documents |
|---|---|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | View File |
| Upload any additional information | View File |
| Details of student grievances including sexual harassment and ragging cases | View File |

**5.2 - Student Progression**

**5.2.1 - Number of placement of outgoing students during the year**

**5.2.1.1 - Number of outgoing students placed during the year**

08

| File Description | Documents |
|---|---|
| Self-attested list of students placed | View File |
| Upload any additional information | View File |
| Details of student placement during the year (Data Template) | View File |

**5.2.2 - Number of students progressing to higher education during the year**

**5.2.2.1 - Number of outgoing student progression to higher education**

339

| File Description | Documents |
|---|---|
| Upload supporting data for student/alumni | View File |
| Any additional information | View File |
| Details of student progression to higher education | View File |

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

08

| File Description | Documents |
|---|---|
| Upload supporting data for the same | View File |
| Any additional information | View File |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | View File |

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as**

one) during the year

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

01

| File Description | Documents |
|---|---|
| e-copies of award letters and certificates | View File |
| Any additional information | View File |
| Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template) | View File |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Usually, the parent university issues directions to constitute students' council and we follow the directions and do the needful. But this year, due to Corona, the parent university issued no direction for constitution of students' council and therefore, we could not form the students' council. However, our college follows a regular practice of encouraging the participation of students in various academic and administrative bodies like Nature Club, Science Club, ICT Center, Library Committee.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://drive.google.com/file/d/1GCcJpW7HaW_Ezph_1lg4UNymnOHFzbIe/view?usp=drive_link |
| Upload any additional information | View File |

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

08

| File Description | Documents |
|---|---|
| Report of the event | View File |
| Upload any additional information | View File |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | View File |

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**The institution has a registered alumni association. But, due to the spread of Corona in 2021-22, the said association could not perform its activities. The same is true of the Wani-Pune link association, a Pune-based unit of alumni association, established by Prof. Arvind Karkhanis, former head of the department of Physics at L.T. College, Wani.**

| File Description | Documents |
|---|---|
| Paste link for additional information | NA |
| Upload any additional information | View File |

## 5.4.2 - Alumni contribution during the year (INR in Lakhs)      E. <1Lakhs

| File Description | Documents |
|---|---|
| Upload any additional information | View File |

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

## 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

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Vision: The college aims to create an environment for multi dimensional growth of students by organizing curricular and co-curricular activities. Traditional degree education is supplemented with skill-based, short-term career courses here.

Mission: Gender neutral empowerment of economically and socially challenged students through education and knowledge.

The institution follows a two-tier leadership in its functioning. The Principal, supported and guided by Shikshan Prasarak Mandal, executes the plans, programs, and policies in tune with the mission of the institute. The principle of centralization is observed for activities like framing of policies and strategies whereas the same are implemented in a decentralized manner to ensure institutional enrichment and overall pursuit of excellence.

Our colleagues Dr. Nilima V. Dawane, Prof. Kishan K. Ghogare, Prof. Ravindra Matte and Prof. Umesh Vyas take care of NSS, NCC and Sports departments respectively and organize co-curricular activities.

This plan of co-curricular activities is supplemented with skill oriented programs offered by various departments. Thus, by performing activities like teaching, co-curricular activities, skill oriented programs, remedial coaching and competitive examination classes we seek to ensure the academic inclusion of many students.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://drive.google.com/file/d/17Gi1Eh1_h9S7UPBkEUeJMMOoNPCd4zV_/view?usp=drive_link |
| Upload any additional information | View File |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Our college promotes a culture of participative management. The Managing Committee, provides opportunity so that the former teaching and non-teaching employees can become members of managing body. Shri. Umakant Kuchankar, a former non-teaching employee, got elected as a director on the governing body of Shikshan Prasarak Mandal. Another former non-teaching employee Shri. Ashok Sontakke

has been working as Joint Secretary on the governing body of
Shikshan Prasarak Mandal Wani. Their induction is example of
participative and decentralized management at the level of POLICY
FRAMING.

The policies thus framed at the apex level are then referred to
the planning level of management i.e. towards College Development
Committee. The composition of college development committee is an
example of the operation of the principle of participative and
decentralized management, as representation of present teaching
and non teaching staff members is ensured. This symbolizes
participative management at the level of PLANNING. The functioning
of our college further demonstrates this principle of
participative management via departmental meetings. Thus
participation of all teaching and non-teaching members is ensured
at OPERATIONAL level. Moreover, the students do have platforms
like students' council, joint bodies of staff and students at
departmental levels to participate in the process of management.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://drive.google.com/file/d/1fU94nS0Cf yMda4jrBDj8nWfk9O_0Z9wZ/view?usp=drive_lin k |
| Upload any additional information | View File |

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Academic Inclusion: Ours is the sole grant in-aid college of Wani
town. The college provides the facility of graduation in three
streams, namely, Arts, Commerce and Science. The majority of the
local guardians want their wards to be admitted to our college.
This results in a constant rise in the demand for admission at
degree level. In order to cope with this ever rising demand, we
follow a merit-list-based admission procedure in science and
commerce streams. Moreover, after initial rounds of admission and
exhaustion of admission intake capacity, we approach university
for raising and sanctioning intake capacity and on receipt of the
same, waitlisted students are admitted. Care is taken to admit all
the students seeking admission.

In addition to this, college tries at its best to upgrade itself
as a full-fledged post graduate college. Thus new four post

graduation programs namely M.Sc. Botany, M.Sc. Computer Science, M.A. Sociology and M.A. Political Science are being introduced.

| File Description | Documents |
|---|---|
| Strategic Plan and deployment documents on the website | View File |
| Paste link for additional information | https://drive.google.com/file/d/142stSXm6mdt4KCTb_U_yIPPtg_M7hAzP/view?usp=drive_link |
| Upload any additional information | View File |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution includes the Governing Body, College Development Council and Administrative Units and other bodies.

The tenure of the present governing body is 2018-2023.

In our college the representatives of teachers are nominated on college development council on rotational basis. College development council comprises Principal who is ex-officio secretary and two permanent members including a senior professor and an IQAC coordinator. The representative of non teaching staff is nominated for a tenure of 5 years on the basis of mutual consent.

Administrative Setup and various bodies

The administrative setup structured under the leadership of Principal comprises the following units.

1.  Academic Staff
2.  Administrative Staff
3.  Library
4.  IQAC

Functions and Procedures: The President of the governing body is assisted by a few of his colleagues. This ensures consistency at planning and execution levels. Principal being the ex-officio secretary of college development council and operational in-charge of all other bodies ensures further consistency in execution. Grievance redressal mechanism: The representatives of teaching and

non-teaching staff members discuss problems, grievances and important issues placed before the college development council. However, the participative mechanism and genuinely inculcated democratic work culture of our institution account for a very small number of such incidents.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://drive.google.com/file/d/1dewtSydU4 9i3_TrDtr0N- XlnWDLEAeFn/view?usp=drive_link |
| Link to Organogram of the institution webpage | NA |
| Upload any additional information | View File |

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

B. Any 3 of the above

| File Description | Documents |
|---|---|
| ERP (Enterprise Resource Planning)Document | View File |
| Screen shots of user inter faces | View File |
| Any additional information | View File |
| Details of implementation of e-governance in areas of operation, Administration etc(Data Template) | View File |

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

As ours is a grant-in-aid institution, we make attempts to channelize welfare measures available for the state government employees. The office ensures submission and follow-up for medical reimbursement bills of the teaching and non-teaching staff members. The sample data for four employees for the year 2021-22 is tabulated below:

Year

Name

Amount of Medical Bill

2021-22

Prof. Manoj Jantre

27,794

2021-22

Prof. Praful Kose

35,160

2021-22

Shri. Mahadev Atram

94,754

2021-22

Prof. Umesh Vyas

1,20,475

Total

2,78,183

The institution has effective welfare measures for teaching and non-teaching staff.

1. Lokmanya Salary Earners' Credit Cooperative Society.

Provides long-term, big-amount (15 lakh to be repaid in 100 installments) loan to the teaching and non-teaching staff of our college at reasonable rate of interest.

1. Employees' Welfare Fund.

Offers short-term, small-amount loan to the teaching and non-teaching staff of our college.

1. Group Insurance Scheme

Accidental Group Insurance (Limit 20 Lakhs). : Under the scheme, our college has tied up with Star Health Insurance Company. As per the terms of this scheme, an employee of the institution pays 945 rupees every year and in case he/she dies in an accident, his/her family members receive financial assistance of 20 lakh rupees.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://drive.google.com/file/d/1P1njo3nVe65IbSe3UU_trQzKWqftTnLO/view?usp=drive_link |
| Upload any additional information | View File |

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

18

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

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**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

01

| File Description | Documents |
|---|---|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | View File |
| Reports of Academic Staff College or similar centers | View File |
| Upload any additional information | View File |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | View File |

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

7

| File Description | Documents |
|---|---|
| IQAC report summary | View File |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | View File |
| Upload any additional information | View File |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

The college follows a three-tier performance appraisal system.

1. At the level of management (on the basis of reporting by Principal and teachers in charge of various academic and administrative units during the course of meetings)

2) At the level of Institution by Principal

3) At the level of Departmental/ Administrative Head

The institution has implemented the policy of getting students' feedback every year. Based on this evaluation, a performance appraisal card is provided to the teachers. This appraisal card helps teachers to introspect and improve on the quality of their teaching process. Since our institution invariably recruits the best candidates, their performances are usually sound. The academic conduct of all the staff members is under the personal scrutiny of Principal of the college. The feedback provided by the students is utilized for appraising the performances of faculty members. Thus, the informal system of performance appraisal coupled with the statistical record of classes taken, leaves sought and granted are made available to faculty members for self-introspection. The formal PBAS system prescribed by the university is followed meticulously. The faculty members submit their Academic Performance Indicator forms towards the end of the academic year.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://drive.google.com/file/d/1HRj1eF2mIXhSFm4lBKy4QPuVC8ASr7Ed/view?usp=drive_link |
| Upload any additional information | View File |

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution follows the practice of annual audit very seriously. The audit report for the financial year 2021-22 is complete in all aspects. The certification received by the college from the auditor R. G. Nagarwala & Co. attests to the soundness of

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the financial transactions of the institution for the financial
year ended 2021-22. There were no serious audit objections at all.
Governing body and college development council take cognizance of
audit objections, if any. The communication between the accounts
officer of the college and the auditor's company is channelized to
settle the same.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://drive.google.com/file/d/1Sfups11uf j7wuIHjMej- gLJOcaMs68P9/view?usp=drive_link |
| Upload any additional information | View File |

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

00

| File Description | Documents |
|---|---|
| Annual statements of accounts | View File |
| Any additional information | View File |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | View File |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution utilizes every possible opportunity of mobilizing
grants from UGC during the various plan periods. The grant for
construction of women hostel to the tune of Rs. 25 lakhs, for
construction of two classrooms to the tune of Rs. 10 lakhs were
received during previous plan periods. In addition to this the
remedial coaching center and entry in services centers were also
financed by UGC during 11th and 12th five year plans. The
enrichment of library and modernization of computer laboratory was
possible because of UGC grants.

The governing body of the institution is very keen in observing

financial discipline in the college. The Principal, the head of the institution, looks after all financial matters. The institution follows a three-tier mechanism in this regard. Whenever a department requires anything, the requirement is put before the principal in the form of a proposal which is then forwarded to purchase committee comprising three faculty members, principal, a member representative of governing body (ex-office superintendent Shri U.A.Kuchankar) and a representative of respective user department. Sanction is accorded only after budgetary provision and justification of requirements are thoroughly discussed at the meeting. Thus each case of financial expenditure is closely monitored.

| File Description | Documents |
|---|---|
| Paste link for additional information | NA |
| Upload any additional information | View File |

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Our major quality assurance strategies and processes are listed below:

1. The department of Computer Science L.T. College, Wani organized a Digital Tools for e-contents for Senior College teachers in our college from 06th Sep. 2021 to 11th Sep. 2021 in which 23 staff members participated. After the completion of the programme, the participants were given certificates.

2. The NSS unit of L. T. College, Wani held a programme on Cyber Crime on 26/12/2021 during which Mr. Ravindra Sahare, API (Assistant Police Inspector) Amravati enlightened the students on various aspects on cyber crime.

3. The Mathematics department of the college organized a programme on Career after B. Sc. Mathematics on 23/12/2021. On this occasion Prof. M. D. Dhuratkar, HOD, Maths department, S.S. Jaiswal College, Arjuni Dist. Gondiya, spoke on the above-mentioned topic.

4. The Marathi department of the college celebrated the "Marathi Bhasha Gaurav Divas" by arranging a speech on importance and requirement of Marathi as a language given by Dr. Swati Damodare

from Smt. Laxmibai Radha kishan Toshniwal College, Akola.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://drive.google.com/file/d/1Ex2BXaEoth32SxgZ_1ChimWwN4CRzOsV/view?usp=drive_link |
| Upload any additional information | View File |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC re-constituted in June 2016, enables us to review and evaluate teaching learning process.

1. Change in SPOT admission method of B.Sc. and B.com. to MERIT list method: As there is increase in the rush of students seeking admission to B.Sc. and B.Com. programs, the management advised the Principal to change the method of admission from SPOT admission to MERIT list method, so that institution could accommodate academically deserving students thereby raising the standard of the college. Consequently, the institutional head introduced and adopted the new mode of admission.

2.Implementation of Diary and Daily attendance: In the year 2018, the management advised the then Principal to devise a system of teaching, learning and evaluation. Accordingly, a new system of Teaching, Learning and Evaluation was devised. As per this method, an Academic Diary was maintained and daily attendance of students was taken from 2018-19 onwards. Now every faculty member maintains a record of classes in dairies and daily attendance registers. The diary and records of daily attendance are then handed over to the Principal twice a month. The Principal scrutinizes and reviews the diary and the records of attendance and returns them to the respective colleague.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://drive.google.com/file/d/1Lc9tNPnSi wKh31oJkS7NqbQjVhu6l0NR/view?usp=drive_lin k |
| Upload any additional information | View File |

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

C. Any 2 of the above

| File Description | Documents |
|---|---|
| Paste web link of Annual reports of Institution | https://drive.google.com/file/d/1Fh8lZjqA6 8LpvNd8hYJuiWUgg-7lIbjP/view?usp=drive_lin k |
| Upload e-copies of the accreditations and certifications | View File |
| Upload any additional information | View File |
| Upload details of Quality assurance initiatives of the institution (Data Template) | View File |

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college has established women empowerement cell with due representation of members of governing body, practicising law officers of the city along with student representatives, Principal of the institution and faculty coordinator. The micro counselling sessions are organised at regular interval through offline and online mode. The successful women icons were invited for motivational talks. NSS wing of the college has organised world

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women day and organised a lecutre of Assistant Police Inspector for empowering the girls. Every precaution was taken on all the formal and informal dias that no girl student should feel inferior. A guest lecture of Dr. Reeta Venugopal, Head department of Physical Education, Pt. Ravishankar Shukla University, Raipur on Gender Sensitization was organised on 13th March 2022.

| File Description | Documents |
|---|---|
| Annual gender sensitization action plan | N. A. |
| Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | a, b & c |

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

C. Any 2 of the above

| File Description | Documents |
|---|---|
| Geo tagged Photographs | View File |
| Any other relevant information | View File |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management  Waste recycling system Hazardous chemicals and radioactive waste management

The college has established due waste manaement system. The solid waste of the college is efficiently handed over to the waste collection unit governed by local government. The college has transferred the outdated computers to other educational and learning centres. Moreover degradable waste has been processed to produce mannuer at college level. Department of Zoology took initiative in installing Vermicompost units at college premises and at the 32 acres campus of the college.

| File Description | Documents |
|---|---|
| Relevant documents like agreements / MoUs with Government and other approved agencies | View File |
| Geo tagged photographs of the facilities | View File |

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

C. Any 2 of the above

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | View File |
| Any other relevant information | View File |

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

C. Any 2 of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

| File Description | Documents |
|---|---|
| Geo tagged photos / videos of the facilities | View File |
| Various policy documents / decisions circulated for implementation | View File |
| Any other relevant documents | View File |

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the**

C. Any 2 of the above

following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

| File Description | Documents |
|---|---|
| Reports on environment and energy audits submitted by the auditing agency | View File |
| Certification by the auditing agency | View File |
| Certificates of the awards received | View File |
| Any other relevant information | View File |

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen          reading**          D. Any 1 of the above

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | View File |
| Details of the Software procured for providing the assistance | View File |
| Any other relevant information | View File |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Providing an inclusive environment to all without any exception

has been an integral part of the very tradition of the institution ever since its inception. Neither any student and nor any employee of the college is discriminated against on the grounds of his/her caste, religion, language, gender, economic condition, etc.

In our college, birth and death anniversaries of great Indian leaders, freedom fighters, social reformers, (irrespective of their castes, creeds, religions, tongues) are observed with due solemnity and their inspiring, life-transforming massages are disseminated amongst our students. Various important days like the NSS Day, NCC Day, International Women's Day, Marathi Bhasha Divas, Constitution Day, etc. are also celebrated though extension centers like NCC, NSS, Sports and Cultural department and so on. Besides, organizing Blood Donation Camp has been an annual feature of our institution.

All these programmes go a long way towards not only creating an atmosphere of tolerance among various communities but also spreading the message of living in harmony in a multi-lingual, multi-racial, and multi-religious nation like ours.

| File Description | Documents |
|---|---|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | **View File** |
| Any other relevant information | **View File** |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our institution takes the following steps to sensitize students and employees to the constitutional obligations:

1. On Constitution Day observed on 26 November of every year, the students and the employees are informed and reminded of their various constitutional obligations including fundamental rights and duties.
2. During the Induction programme, the Principal briefs the students on their obligations to Indian Constitution, to the country and to the institution.
3. In the Prospectus of the college the students are apprised of the elaborate code of conduct that they will have to abide by to become responsible, law-abiding and honest citizens of society and country.

Students are exposed to civic values, rights, duties, responsibilities, etc. through the syllabuses of Sociology and Political Science.

| File Description | Documents |
|---|---|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | https://drive.google.com/file/d/1jxP47Lg4K tQ12TLQ25WFRyEsAS9aDBR3/view?usp=drive_lin k |
| Any other relevant information | NA |

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

B. Any 3 of the above

| File Description | Documents |
|---|---|
| Code of ethics policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | View File |
| Any other relevant information | View File |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution follows a culture of observing birth and death anniversaries of great Indian personalities. Our office superintendent Shri. Dinkar Urkunde is entrusted with the responsibility of arranging these programs. The portrait of the respective Indian personality whose birth/death anniversary is

observed is kept ready one day before the programme. Notice to this effect is displayed on the college notice-board. Usually these anniversaries are observed at 11.15 a.m. in the staff room of the college. Staff members are informed of these programmes in advance and they attend them. The Principal garlands the portrait of great Indian personality and delivers a speech/message on the occasion. Moreover, as a matter of tradition, we celebrate the death anniversary of Lokmanya Tilak and Loknayak Bapuji Aney and organize lectures every year on 1st August and 26th January respectively. The Independence Day (15th August), the Republic Day (26th January) and May Day (1st May) are organized with due solemnity.

| File Description | Documents |
|---|---|
| Annual report of the celebrations and commemorative events for the last (During the year) | **View File** |
| Geo tagged photographs of some of the events | **View File** |
| Any other relevant information | **View File** |

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Synergy & Commune : 2021-22

Goal

To develop a platform to expose students to the experiences of leaders, achievers of society and alumni of college.

The Context

Programmes held under synergy and commune aimed at transforming students through wisdom and inspiration given by distinguished achievers through online mode.

The Practice

The students' development cell invited renowned persons from various fields.

**Evidence of Success**

Students could develop a positive mindset to pursue career avenues (by opting for competitive examinations) even in the depressing scenario of covid.

**Problems Encountered and Resources Required**

Students from rural areas face the problem of net connectivity.

**2. A Leap in the informal education system**

**Goal**

To develop informal system of spreading education.

**The Context**

In the Covid 19 breakdown, the college sought to promote knowledge through informal system of education.

**The Practice**

The Sanskrit department launched an online certificate program on 'Athravashirsha' during 23/11/2021- 13/12/2021.

**Evidence of Success**

845 participants (including foreign students) participated in the programme.

**Problems Encountered and Resources Required**

Learners initially faced the problem of solving question papers through online mode.

**Principal: Dr. Prasad A. Khanzode**

**Institution: Lokmanya Tilak Mahavidyalaya**

**City: Wani**

**Pin Code: 445304**

**Accredited Status: B+**

**Website: www.ltmwani.org**

**E-mail:principal@ltmwani.org**

**Mobile: 9175846880**

| File Description | Documents |
|---|---|
| Best practices in the Institutional website | http://ltmwani.org/ |
| Any other relevant information | NA |

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Ours is the only grant-in aid college at Wani, a Naxalite Affected Town (declared by government of Maharashtra). Our faculty members, non-teaching staff members and all members of the governing body put in all possible efforts to dissuade the youth of the region from getting involved in Naxalite movements. Our institution constantly strives to follow a core and strategic plan of ACADEMIC INCLUSION, i.e. making every attempt to provide admission to all the students seeking admission to our institution in the way mentioned below.

After exhaustion of the sanctioned intake, we approach the Parent University for sanctioning additional intake and accordingly the remaining students are admitted. Due to this additional intake, our already-insufficient infrastructure is strained further. Despite that, we try to educate them thereby preventing them from getting involved in anti social activities like Naxalite movement. In addition to this, our institution plans several community oriented activities like blood donation, tree plantation and rallies on social issues like beti-bachao for developing a better societal sense and greater national spirit among the youth of the region. We believe that as a result of our efforts, there are no known incidents of students' involvement in Naxalite activities.

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| **Part B** |
|---|
| **CURRICULAR ASPECTS** |
| **1.1 - Curricular Planning and Implementation** |
| 1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process |

Since the college is affiliated to Sant Gadge Baba Amravati University, Amravati, it abides by the academic calendar prepared and published by the parent university. Every academic year, the IQAC draws up the academic calendar as per the university academic calendar. After preparing the academic calendar, the concerned committee includes information into the diary and the same information is conveyed to the students. The academic calendar spells out the teaching-learning schedules and methods of Continuous Internal Evaluation. Examination committee also makes a tentative schedule of continuous internal evaluation. Departmental heads, in their turn, prepare their own examination schedules. Unit Tests are conducted once the teaching of each unit is completed. The Principal, coordinators and experts of various service programs (Online certificate courses, NCC, NSS, Sports, Cultural activities, etc.) address the newly admitted students in the course of a week-long Diksharambh program. The Principal chairs meetings of various college committees and makes sure that various activities are conducted properly and smoothly. Every academic year, semester wise examination committee meetings are arranged for conducting continuous internal evaluation.

However, the first half of the academic session (2021-22) was adversely affected by the restrictions imposed by the Central and State governments due to Corona pandemic, while normalcy was restored during the second half of the session. Naturally, ALL PROGRAMMES were conducted ONLINE (by using ZOOM APPLICATION) during the first half of the academic session 2021-22. It was only during the second half of the session that offline classes were resumed in a routine manner.

| File Description | Documents |
|---|---|
| Upload relevant supporting document | View File |
| Link for Additional information | NA |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Since our institution is affiliated to SGBA Amravati University, it follows the academic calendar of the parent university in all respects. The academic schedules and the evaluative methods of the university are adhered to by the college. If unavoidable circumstances (like leave that faculty members participating in Orientation Programmes and Refresher Courses are obliged to go on) cause any delay in completing the teaching of prescribed syllabus by any teacher, his/her departmental colleagues compensate for the losses suffered by students. The faculty members are granted adequate autonomy to plan their academic schedules and to choose their modes of evaluation to evaluate students. In addition to these exercises, academic activities (including QUESTIONS ASKED AND ANSWERED IN DAILY CLASSES, WRITE-UPS ASSIGNED, SURPRISE TESTS AND VIVAS-VOCE HELD, FIELD VISITS REPORTS AND PROJECT REPORTS SUBMITTED at regular intervals) ensure the continuity of the process of internal evaluation.

| File Description | Documents |
|---|---|
| Upload relevant supporting document | View File |
| Link for Additional information | NA |

| | |
|---|---|
| 1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University | A. All of the above |

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| File Description | Documents |
|---|---|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | View File |

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

00

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Minutes of relevant Academic Council/ BOS meetings | View File |
| Institutional data in prescribed format (Data Template) | View File |

### 1.2.2 - Number of Add on /Certificate programs offered during the year

### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

08

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Brochure or any other document relating to Add on /Certificate programs | View File |
| List of Add on /Certificate programs (Data Template ) | View File |

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

685

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | View File |

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

1. Professional Ethics: The regular, full-time teachers of the college actively practice professional ethics by doing their academic and social duties in a responsible and conscientious manner. They never take part in any activity that is undignified, illegal and anti-institution.

2. Human Values: Students of B.A. 1st year study human values in Sociology in 1st semester (See the 4th unit of the syllabus enclosed herewith).

3. Gender: Students of M.A. Sociology study gender in 1st and 3rd semesters respectively. (See the photocopies of second unit of core elective 4th paper on Social Movements in India and the first unit of core elective paper (4th paper, B) on Gender and Society.

4. Environment: Environment is a compulsory subject studied by the students of B.A.2nd year, B.Com 2nd year and B.Sc 2nd year. (The title of the book is Environmental Science authored by Dr. Vitthal Gharpure. Besides, in B.A. 3rd year, 5th semester, there is a paper on Indian Economy of which Environment and Pollution is a part. (See the photocopy of the 5th unit of the syllabus). Environment is also studied by students of M.A. Sociology in second semester. (See the 5th unit of paper 3 (B) entitled Urban Society of India.

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | View File |

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

02

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Programme / Curriculum/ Syllabus of the courses | View File |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | View File |
| MoU's with relevant organizations for these courses, if any | View File |
| Institutional Data in Prescribed Format | View File |

**1.3.3 - Number of students undertaking project work/field work/ internships**

57

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

**1.4 - Feedback System**

| 1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni | A. All of the above |
|---|---|

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| File Description | Documents |
|---|---|
| URL for stakeholder feedback report | https://drive.google.com/file/d/1SKAutM-r NcKu5HDvg09cs9hp51j2gYdh/view?usp=share_l ink |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | View File |
| Any additional information | View File |

| 1.4.2 - Feedback process of the Institution may be classified as follows | A. Feedback collected, analyzed and action taken and feedback available on website |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| URL for feedback report | https://drive.google.com/file/d/1SKAutM-r NcKu5HDvg09cs9hp51j2gYdh/view?usp=share_l ink |

## TEACHING-LEARNING AND EVALUATION

## 2.1 - Student Enrollment and Profile

## 2.1.1 - Enrolment Number Number of students admitted during the year

## 2.1.1.1 - Number of students admitted during the year

964

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Institutional data in prescribed format | View File |

## 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

## 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

CamScanner

932

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Number of seats filled against seats reserved (Data Template) | View File |

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The faculty members of all the departments assess the pervious knowledge of the students in the very first week of the new academic session. The students are academically categorized into Advanced, Mediocre and Slow Learners. Percentage of marks secured by students in previous qualifying examination and their ability to retain course contents are the parameters of their categorization.

Additional learning materials like reference books, academic videos, journals etc are provided to advanced learners to deal with their higher order query.

Mediocre students are counseled to stick strictly to the basics and study hard to learn the course contents reasonably well so that they may perform well in all examinations.

Slow learners are advised to practice thoroughly the course contents so that they may improve their reading and writing skills. They are also encouraged to read and write the answers to the basic questions and are prepared thoroughly for the examinations.

Counseling sessions are planned for all the above three levels of students.

| File Description | Documents |
|---|---|
| Paste link for additional information | NA |
| Upload any additional information | View File |

## 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|---|---|
| 2166 | 24 |

| File Description | Documents |
|---|---|
| Any additional information | View File |

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The faculty members of our institution are very keen on providing a feel of experiential learning to the students. The departments of science streams organize laboratory workshops to provide hands on experience to the students before the commencement of their practical sessions. Activities like students' seminar, case study, situation analysis are used as tools of participative learning. The students are motivated to participate in seminars, conferences and even in research conferences.

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Link for additional information | NA |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In the aftermath of Covid-19 pandemic, the faculty members of our institution were actively engaged in continuing with online teaching methods in addition to offline classroom teaching. The faculty members used google classroom, google forms over and above regular power point presentations. Even students delivered the seminars by using power point techniques. Zoom platform was used by teachers as online mode to supplement the regular offline classes. The faculty members also created you tube channels and prepared their academic videos for all time ready reference of the students.

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | View File |

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

24

| File Description | Documents |
|---|---|
| Upload, number of students enrolled and full time teachers on roll | View File |
| Circulars pertaining to assigning mentors to mentees | View File |
| Mentor/mentee ratio | View File |

**2.4 - Teacher Profile and Quality**

**2.4.1 - Number of full time teachers against sanctioned posts during the year**

24

| File Description | Documents |
|---|---|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | View File |
| List of the faculty members authenticated by the Head of HEI | View File |

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

14

| File Description | Documents |
|---|---|
| Any additional information | **View File** |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | **View File** |

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

401

| File Description | Documents |
|---|---|
| Any additional information | **View File** |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | **View File** |

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution follows the norms of internal assessment as prescribed by the university. The tests, assignments and other activities for internal assessments are scheduled properly. Due freedom is given at the level of department to alter the method of internal assessment suitably. The commerce department follows the mechanism of open book test as the background of the students is not up to the mark for English medium. For science faculty students, internal assessment marks are displayed on the notice board 15 days before the commencement of university examination. The behavioral aspects, independent learning capability and communication skills of students are also taken into consideration in the process of internal evaluation. Internal evaluation process helps teachers to assess the achievement of learning objectives and planning. If the performance of the students in initial exercise of internal assessment in some subjects is found unsatisfactory, additional

coaching schedules are planned.

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Link for additional information | NA |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Internal examination system of the college is so transparent and efficient that no complaint or grievance with respect to internal evaluation has been registered in recent past. The credit goes to a multi-tier check system that ensures correct evaluation and justice. The modus operandi followed by the institution ensures that the internal marks given by the faculty members are crosschecked by the heads of the departments and brought to the notice of the Principal of the college. This leaves no room for grievances as far as internal evaluation is concerned.

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Link for additional information | NA |

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

In our institution there is a routine practice of preparing annual teaching plan at the beginning of the academic session. The teachers make every possible attempt to establish a co-ordination between the level of learners and the contents of the syllabus. The co-ordination established in this manner enables the facilitator to frame course outcome at the very initial stage of starting a curriculum. These course outcomes at the levels of first year, second year and final year are combined in a linear fashion and then program specific outcomes are drawn up during departmental meetings. The course outcome and program specific outcomes are discussed at faculty meetings and the program outcomes are thus designed. These well designed course outcomes, program specific outcomes and program outcomes are thus communicated to students in both formal and informal

manner. During the course of teaching, these are referred to by the teachers. These are also displayed on website.

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for Additional information | NA |
| Upload COs for all Programmes (exemplars from Glossary) | View File |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

In our institution internal evaluation, evaluation of course outcomes, program specific outcomes and program outcomes (designed by the institution) and organization of co-curricular activities go hand in hand. However, the teacher facilitator tries to evaluate course outcome during internal evaluation and assessment of learners on a regular basis. The increasing level of knowledge and course contents are severally observed and crosschecked through oral questions and answers. The program specific outcomes are evaluated in the course of departmental programs organized for knowledge enrichment of the learners. The program outcomes are evaluated by verifying and crosschecking the inculcated graduate attributes among the students.

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for Additional information | NA |

**2.6.3 - Pass percentage of Students during the year**

**2.6.3.1 - Total number of final year students who passed the university examination during the year**

316

| File Description | Documents |
|---|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | [View File](#) |
| Upload any additional information | [View File](#) |
| Paste link for the annual report | https://drive.google.com/file/d/1SqAP2n-LktlPpe4F13Wbf-0x6AH8LH40/view?usp=share_link |

## 2.7 - Student Satisfaction Survey

### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://drive.google.com/file/d/1zpwJlteRwglw_R-kCfscugY6jO5RQmIh/view?usp=share_link

## RESEARCH, INNOVATIONS AND EXTENSION

## 3.1 - Resource Mobilization for Research

### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

50000

| File Description | Documents |
|---|---|
| Any additional information | [View File](#) |
| e-copies of the grant award letters for sponsored research projects /endowments | [View File](#) |
| List of endowments / projects with details of grants(Data Template) | [View File](#) |

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

### 3.1.2.1 - Number of teachers recognized as research guides

10

| File Description | Documents |
|---|---|
| Any additional information | **View File** |
| Institutional data in prescribed format | **View File** |

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

| File Description | Documents |
|---|---|
| List of research projects and funding details (Data Template) | **View File** |
| Any additional information | **View File** |
| Supporting document from Funding Agency | **View File** |
| Paste link to funding agency website | NA |

### 3.2 - Innovation Ecosystem

### 3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Out of a total of twenty four (24) full-time teaching staff, two (2) are D.Lit., fourteen (14) are Ph.D. and ten (10) are M. Phil holders. Besides, we have ten (10) research supervisors in subjects like Chemistry, Economics, Sanskrit, Marathi, English, Sociology, Zoology, Botany and Commerce. In fact, the laboratories of the Chemistry, Zoology and Botany departments have been recognized by our parent university as research laboratories. In addition to all these, postgraduate programmes have been started in Botany, Computer Science, Political Science & Sociology during the current session. That apart, the faculty member from History department Dr. Rekha M. Badodekar has applied for research supervisorship. The process of obtaining approval for research center from S.G.B. Amravati University has been under way.

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| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | NA |

**3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

01

| File Description | Documents |
|---|---|
| Report of the event | View File |
| Any additional information | View File |
| List of workshops/seminars during last 5 years (Data Template) | View File |

**3.3 - Research Publications and Awards**

**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year**

**3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

12

| File Description | Documents |
|---|---|
| URL to the research page on HEI website | http://ltmwani.org/ |
| List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template) | View File |
| Any additional information | View File |

**3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**

**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

89

| File Description | Documents |
|---|---|
| Any additional information | **View File** |
| List of research papers by title, author, department, name and year of publication (Data Template) | **View File** |

**3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**

**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

20

| File Description | Documents |
|---|---|
| Any additional information | **View File** |
| List books and chapters edited volumes/ books published (Data Template) | **View File** |

## 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In our college, students' participation in tree plantation, blood donation camp, Beti Bachao Abhiyan, pulse polio drive etc. and their exposure to the thought-provoking series of lectures organized by college ensure their holistic development.

During 2021-22, the following activities were organized:

1) On 24th Sep., 2021 an online programme was held to mark the foundation day of NSS which was addressed by Dr. P.R. Rajput from Amravati.

2) On 02nd October, 2021 a blood donation camp was held on the occasion of the birth anniversaries of Mahatma Gandhi and Lalbahadur Shastri.

3) On 22nd October, 2021 a corona vaccination centre was

launched under the programme entitled "Kavach-Kundal Abhiyan" held jointly by College NSS unit & Local Municipality.

4) On 15th February 2022, a programme was organized on "Role of Youth in Nation Building" during which Dr. Rajesh Burange, NSS Programme Officer, SGBAU Amravati spoke.

5) A one week programme "Ek Pahel Shiksha ki Aur : An each one teach one initiative" was organized during 10th to 16th February 2022 by the P.G. department of Chemistry, L. T. College, Wani for deprived students from primary education due to Covid lockdown situation.

| File Description | Documents |
|---|---|
| Paste link for additional information | NA |
| Upload any additional information | View File |

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

04

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Number of awards for extension activities in last 5 year (Data Template) | View File |
| e-copy of the award letters | View File |

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

06

| File Description | Documents |
| --- | --- |
| Reports of the event organized | View File |
| Any additional information | View File |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | View File |

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

1135

| File Description | Documents |
| --- | --- |
| Report of the event | View File |
| Any additional information | View File |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

05

| File Description | Documents |
| --- | --- |
| e-copies of related Document | View File |
| Any additional information | View File |
| Details of Collaborative activities with institutions/industries for research, Faculty | View File |

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**

**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

03

| File Description | Documents |
|---|---|
| e-Copies of the MoUs with institution./ industry/corporate houses | **View File** |
| Any additional information | **View File** |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | **View File** |

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Routine teaching and learning exercises are carried out in twenty one classrooms measuring 14151 sq. ft. Practical classes of Science and Commerce streams are held in six laboratories spread over a total area of 11864 sq. ft. These classrooms and laboratories are connected to the campus through 9 students' corridors measuring 3127 sq. ft.

The college has two laboratories where computer and internet facilities for the students of science and commerce faculties are available. The staff members do have access to computing and internet facility either through these laboratories or through utility centers like reading room and principal's chamber. In all, 112 computers are available in the premises to meet the academic and administrative requirement of the stakeholders.

Classrooms No.

Dimension

Area in Sq. Ft.

1

28

30

840

2

28

30

840

3

28

30

840

4

28

30

840

5

28

30

840

6

21

29

22-06-2023 10:46:48

609

7

21

29

609

8

24

39

936

9

24

39

936

10

16

30

480

11

16

30

480

12

21

32

672

13

21

31

651

14

25

30

750

15

12

30

360

16

25

30

750

17

12

30

360

18

13

20

260

19

16

28

448

20

28

30

840

21

28

30

840

Total Classroom Area in Sq. Ft.

14181

Students Corridor

Dimension

Area

1

7

72

22-06-2023 10:46:48

504

2

9

17

153

3

7

106

742

4

4

37

148

5

6

118

708

6

4

37

148

7

11

20

220

8

7

36

252

9

7

36

252

Total Corridor Area in Sq. Ft.

3127

Laboratories

Dimension

Area

Computer

30

30

900

Commerce

30

30

900

Chemistry

65

42

2730

Physics

52

53

2756

Botany

45

45

2025

Zoology

45

45

2025

Functional English

22

24

528


Total Laboratories Area

11864

| File Description | Documents |
|---|---|
| Upload any additional information | **View File** |
| Paste link for additional information | NA |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

NAThe college has developed a playground on its own land measuring 32 acres. Facilities for games like cricket, kabbadi, volleyball have been created. A gymnasium has also been constructed near this sports ground. The college participates in the sports activities of Sant Gadge Baba Amravati University every year. Besides, the college has a spacious auditorium (with an area of 3836 sq.ft.,) where cultural & co-curricular activities are held. And the open theatre (630 sq.ft. constructed in 2008-09) that it has is used for yoga and other cultural events. In fact the auditorium of the college, a pride of the institution, was built even before the establishment of institution itself. In the auditorium several cultural events took place and many intellectual stalwarts like Acharya Vinoba Bhave, Setu Madhavarao Pagadi, Narhar Kurandakar who were the contemporaries of our former Principal Shri Ram Shelwalkar (himself a distinguished orator) delivered speeches on a variety of topics.

Dr. Gajanan Aghalte, Head, Dept. of Physics, Lokamanya Tilak College, Wani has been running a Virtual Yoga Centre on Zoom mode and conducting a one-month-long programme. These programmes (available on Youtube also) are watched and enjoyed by a considerable number of Yoga fans and practitioners in Maharashtra.

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | https://drive.google.com/drive/folders/1vkx-vdjvJgE2NiMpvc6MAf5ly1yC1rUG?usp=drive_link |

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

5

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | https://drive.google.com/file/d/1I13znqtoMJMxZgMAgJrelUN96m7w5YgM/view?usp=drive_link |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

Rs. 12,53,862.60/-

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Upload audited utilization statements | View File |
| Upload Details of budget allocation, excluding salary during the year (Data Template | View File |

**4.2 - Library as a Learning Resource**

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is one of the facilities in this institute used by students and faculty members. It is using LIBMAN version 1.0 Integrated Library Management Software and is partially automated. The library offers access to all students and stacks more than 51,382 books + volumes on Arts, Commerce, Science, reference and general readings valued at over Rs. 39,12,415.26 Rs. Our library is a registered member of NLIST (National Library & Information Services Infrastructure for Scholarly Content) which provides e-resources to students, researchers and faculty from colleges and other beneficiary institution through server installed at INFLIBNET centre. And through our subscription to NLIST, more than 195809 e-books and more than 6293 e-journals are available in the library.

The library has a reading room facility for students and staff where they have access to competitive books, journals, magazines, newspapers etc. and where they can read them in the quiet and student-friendly learning environment.

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for Additional Information | NA |

| 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources | A. Any 4 or more of the above |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | View File |

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-

**journals during the year (INR in Lakhs)**

1,19,338/-

| File Description | Documents |
|---|---|
| Any additional information | **View File** |
| Audited statements of accounts | **View File** |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | **View File** |

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

1

| File Description | Documents |
|---|---|
| Any additional information | **View File** |
| Details of library usage by teachers and students | **View File** |

**4.3 - IT Infrastructure**

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Our institution is very keen on updating its IT facilities. In the current academic year eleven computers along with two printers for the computer and zoology laboratories were purchased. Two printer-cum-scanner-cum-photocopiers were purchased for automation of examination department.

The computer department has been reconstructed and the laboratory attached to the department has been provided with new facilities. Right now, 112 computers, 5 LCD Projectors, 2 Xerox machines and 15 Printers are available in the college.

| File Description | Documents |
|---|---|
| Upload any additional information | **View File** |
| Paste link for additional information | **NA** |

**4.3.2 - Number of Computers**

112

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| List of Computers | View File |

**4.3.3 - Bandwidth of internet connection in the Institution** | A. ? 50MBPS

| File Description | Documents |
|---|---|
| Upload any additional Information | View File |
| Details of available bandwidth of internet connection in the Institution | View File |

**4.4 - Maintenance of Campus Infrastructure**

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

Rs. 12,53,862.60/-

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Audited statements of accounts | View File |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college follows a system of responsibility centers which function through different persons entrusted with different responsibilities. For example departmental heads of science

streams assisted by laboratory staff take care of departmental laboratories; the librarian supported by library staff looks after the library; the director of physical education maintains sports facilities. The Principal himself and a campus beautification committee look after other physical facilities like classrooms in particular and the campus in general.

These functionaries go for need based reviews of their respective facilities and move proposals of up- gradation at least twice a year. These proposals are then forwarded to purchase committee comprising management representative, principal, three teachers and a special invitee i.e. a person from user department. The purchase committee meet, thoroughly discuss and make essential provisions for improvement and enrichment of physical and academic facilities of the institution.

| File Description | Documents |
|---|---|
| Upload any additional information | **View File** |
| Paste link for additional information | **NA** |

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1304

| File Description | Documents |
|---|---|
| Upload self attested letter with the list of students sanctioned scholarship | **View File** |
| Upload any additional information | **View File** |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | **View File** |

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

02

| File Description | Documents |
| --- | --- |
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | View File |

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills** | A. All of the above

| File Description | Documents |
| --- | --- |
| Link to Institutional website | http://ltmwani.org/ |
| Any additional information | View File |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

80

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

80

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

| | |
|---|---|
| **5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees** | B. Any 3 of the above |

| File Description | Documents |
|---|---|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | View File |
| Upload any additional information | View File |
| Details of student grievances including sexual harassment and ragging cases | View File |

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

### 5.2.1.1 - Number of outgoing students placed during the year

08

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| File Description | Documents |
|---|---|
| Self-attested list of students placed | View File |
| Upload any additional information | View File |
| Details of student placement during the year (Data Template) | View File |

**5.2.2 - Number of students progressing to higher education during the year**

**5.2.2.1 - Number of outgoing student progression to higher education**

339

| File Description | Documents |
|---|---|
| Upload supporting data for student/alumni | View File |
| Any additional information | View File |
| Details of student progression to higher education | View File |

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

08

| File Description | Documents |
|---|---|
| Upload supporting data for the same | View File |
| Any additional information | View File |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | View File |

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

01

| File Description | Documents |
|---|---|
| e-copies of award letters and certificates | View File |
| Any additional information | View File |
| Number of awards/medals for outstanding performance in sports/cultural activities at uni versity/state/national/internatio nal level (During the year) (Data Template) | View File |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Usually, the parent university issues directions to constitute students' council and we follow the directions and do the needful. But this year, due to Corona, the parent university issued no direction for constitution of students' council and therefore, we could not form the students' council. However, our college follows a regular practice of encouraging the participation of students in various academic and administrative bodies like Nature Club, Science Club, ICT Center, Library Committee.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://drive.google.com/file/d/1GCcJpW7H aW_Ezph_1lg4UNymnOHFzbIe/view?usp=drive_l ink |
| Upload any additional information | View File |

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

08

| File Description | Documents |
|---|---|
| Report of the event | View File |
| Upload any additional information | View File |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | View File |

**5.4 - Alumni Engagement**

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institution has a registered alumni association. But, due to the spread of Corona in 2021-22, the said association could not perform its activities. The same is true of the Wani-Pune link association, a Pune-based unit of alumni association, established by Prof. Arvind Karkhanis, former head of the department of Physics at L.T. College, Wani.

| File Description | Documents |
|---|---|
| Paste link for additional information | NA |
| Upload any additional information | View File |

**5.4.2 - Alumni contribution during the year (INR in Lakhs)** | E. <1Lakhs |

| File Description | Documents |
|---|---|
| Upload any additional information | View File |

**GOVERNANCE, LEADERSHIP AND MANAGEMENT**

**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: The college aims to create an environment for multi dimensional growth of students by organizing curricular and co-curricular activities. Traditional degree education is supplemented with skill-based, short-term career courses here.

Mission: Gender neutral empowerment of economically and socially challenged students through education and knowledge.

The institution follows a two-tier leadership in its functioning. The Principal, supported and guided by Shikshan Prasarak Mandal, executes the plans, programs, and policies in tune with the mission of the institute. The principle of centralization is observed for activities like framing of policies and strategies whereas the same are implemented in a decentralized manner to ensure institutional enrichment and overall pursuit of excellence.

Our colleagues Dr. Nilima V. Dawane, Prof. Kishan K. Ghogare, Prof. Ravindra Matte and Prof. Umesh Vyas take care of NSS, NCC and Sports departments respectively and organize co-curricular activities.

This plan of co-curricular activities is supplemented with skill oriented programs offered by various departments. Thus, by performing activities like teaching, co-curricular activities, skill oriented programs, remedial coaching and competitive examination classes we seek to ensure the academic inclusion of many students.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://drive.google.com/file/d/17Gi1Eh1_h9S7UPBkEUeJMM0oNPCd4zV_/view?usp=drive_link |
| Upload any additional information | View File |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Our college promotes a culture of participative management. The Managing Committee, provides opportunity so that the former

teaching and non-teaching employees can become members of managing body. Shri. Umakant Kuchankar, a former non-teaching employee, got elected as a director on the governing body of Shikshan Prasarak Mandal. Another former non-teaching employee Shri. Ashok Sontakke has been working as Joint Secretary on the governing body of Shikshan Prasarak Mandal Wani. Their induction is example of participative and decentralized management at the level of POLICY FRAMING.

The policies thus framed at the apex level are then referred to the planning level of management i.e. towards College Development Committee. The composition of college development committee is an example of the operation of the principle of participative and decentralized management, as representation of present teaching and non teaching staff members is ensured. This symbolizes participative management at the level of PLANNING. The functioning of our college further demonstrates this principle of participative management via departmental meetings. Thus participation of all teaching and non-teaching members is ensured at OPERATIONAL level. Moreover, the students do have platforms like students' council, joint bodies of staff and students at departmental levels to participate in the process of management.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://drive.google.com/file/d/1fU94nSOCfyMda4jrBDj8nWfk90_0Z9wZ/view?usp=drive_link |
| Upload any additional information | View File |

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Academic Inclusion: Ours is the sole grant in-aid college of Wani town. The college provides the facility of graduation in three streams, namely, Arts, Commerce and Science. The majority of the local guardians want their wards to be admitted to our college. This results in a constant rise in the demand for admission at degree level. In order to cope with this ever rising demand, we follow a merit-list-based admission procedure in science and commerce streams. Moreover, after initial rounds of admission and exhaustion of admission intake capacity, we approach university for raising and sanctioning intake capacity

and on receipt of the same, waitlisted students are admitted. Care is taken to admit all the students seeking admission.

In addition to this, college tries at its best to upgrade itself as a full-fledged post graduate college. Thus new four post graduation programs namely M.Sc. Botany, M.Sc. Computer Science, M.A. Sociology and M.A. Political Science are being introduced.

| File Description | Documents |
|---|---|
| Strategic Plan and deployment documents on the website | View File |
| Paste link for additional information | https://drive.google.com/file/d/142stSXm6 mdt4KCTb_U_yIPPtg_M7hAzP/view?usp=drive_l ink |
| Upload any additional information | View File |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution includes the Governing Body, College Development Council and Administrative Units and other bodies.

The tenure of the present governing body is 2018-2023.

In our college the representatives of teachers are nominated on college development council on rotational basis. College development council comprises Principal who is ex-officio secretary and two permanent members including a senior professor and an IQAC coordinator. The representative of non teaching staff is nominated for a tenure of 5 years on the basis of mutual consent.

Administrative Setup and various bodies

The administrative setup structured under the leadership of Principal comprises the following units.

1. Academic Staff
2. Administrative Staff
3. Library
4. IQAC

Functions and Procedures: The President of the governing body is assisted by a few of his colleagues. This ensures consistency at planning and execution levels. Principal being the ex-officio secretary of college development council and operational in-charge of all other bodies ensures further consistency in execution. Grievance redressal mechanism: The representatives of teaching and non-teaching staff members discuss problems, grievances and important issues placed before the college development council. However, the participative mechanism and genuinely inculcated democratic work culture of our institution account for a very small number of such incidents.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://drive.google.com/file/d/1dewtSydU49i3_TrDtrON-XlnWDLEAeFn/view?usp=drive_link |
| Link to Organogram of the institution webpage | NA |
| Upload any additional information | View File |

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination** | B. Any 3 of the above

| File Description | Documents |
|---|---|
| ERP (Enterprise Resource Planning)Document | View File |
| Screen shots of user inter faces | View File |
| Any additional information | View File |
| Details of implementation of e-governance in areas of operation, Administration etc(Data Template) | View File |

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

As ours is a grant-in-aid institution, we make attempts to

channelize welfare measures available for the state government employees. The office ensures submission and follow-up for medical reimbursement bills of the teaching and non-teaching staff members. The sample data for four employees for the year 2021-22 is tabulated below:

Year

Name

Amount of Medical Bill

2021-22

Prof. Manoj Jantre

27,794

2021-22

Prof. Praful Kose

35,160

2021-22

Shri. Mahadev Atram

94,754

2021-22

Prof. Umesh Vyas

1,20,475

Total

2,78,183

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The institution has effective welfare measures for teaching and non-teaching staff.

1. Lokmanya Salary Earners' Credit Cooperative Society.

Provides long-term, big-amount (15 lakh to be repaid in 100 installments) loan to the teaching and non-teaching staff of our college at reasonable rate of interest.

1. Employees' Welfare Fund.

Offers short-term, small-amount loan to the teaching and non-teaching staff of our college.

1. Group Insurance Scheme

Accidental Group Insurance (Limit 20 Lakhs). : Under the scheme, our college has tied up with Star Health Insurance Company. As per the terms of this scheme, an employee of the institution pays 945 rupees every year and in case he/she dies in an accident, his/her family members receive financial assistance of 20 lakh rupees.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://drive.google.com/file/d/1P1njo3nVe65IbSe3UU_trQzKWqftTnLO/view?usp=drive_link |
| Upload any additional information | View File |

## 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

18

| File Description | Documents |
| --- | --- |
| Upload any additional information | View File |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

01

| File Description | Documents |
| --- | --- |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | View File |
| Reports of Academic Staff College or similar centers | View File |
| Upload any additional information | View File |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | View File |

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

7

| File Description | Documents |
|---|---|
| IQAC report summary | View File |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | View File |
| Upload any additional information | View File |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college follows a three-tier performance appraisal system.

1. At the level of management (on the basis of reporting by Principal and teachers in charge of various academic and administrative units during the course of meetings)

2) At the level of Institution by Principal

3) At the level of Departmental/ Administrative Head

The institution has implemented the policy of getting students' feedback every year. Based on this evaluation, a performance appraisal card is provided to the teachers. This appraisal card helps teachers to introspect and improve on the quality of their teaching process. Since our institution invariably recruits the best candidates, their performances are usually sound. The academic conduct of all the staff members is under the personal scrutiny of Principal of the college. The feedback provided by the students is utilized for appraising the performances of faculty members. Thus, the informal system of performance appraisal coupled with the statistical record of classes taken, leaves sought and granted are made available to faculty members for self-introspection. The formal PBAS system prescribed by the university is followed meticulously. The faculty members submit their Academic Performance Indicator forms towards the end of the academic year.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://drive.google.com/file/d/1HRj1eF2mIXhSFm4lBKy4QPuVC8ASr7Ed/view?usp=drive_link |
| Upload any additional information | View File |

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution follows the practice of annual audit very seriously. The audit report for the financial year 2021-22 is complete in all aspects. The certification received by the college from the auditor R. G. Nagarwala & Co. attests to the soundness of the financial transactions of the institution for the financial year ended 2021-22. There were no serious audit objections at all. Governing body and college development council take cognizance of audit objections, if any. The communication between the accounts officer of the college and the auditor's company is channelized to settle the same.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://drive.google.com/file/d/1Sfups11ufj7wuIHjMej-gLJOcaMs68P9/view?usp=drive_link |
| Upload any additional information | View File |

## 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

## 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

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| File Description | Documents |
|---|---|
| Annual statements of accounts | View File |
| Any additional information | View File |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | View File |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution utilizes every possible opportunity of mobilizing grants from UGC during the various plan periods. The grant for construction of women hostel to the tune of Rs. 25 lakhs, for construction of two classrooms to the tune of Rs. 10 lakhs were received during previous plan periods. In addition to this the remedial coaching center and entry in services centers were also financed by UGC during 11th and 12th five year plans. The enrichment of library and modernization of computer laboratory was possible because of UGC grants.

The governing body of the institution is very keen in observing financial discipline in the college. The Principal, the head of the institution, looks after all financial matters. The institution follows a three-tier mechanism in this regard. Whenever a department requires anything, the requirement is put before the principal in the form of a proposal which is then forwarded to purchase committee comprising three faculty members, principal, a member representative of governing body (ex-office superintendent Shri U.A.Kuchankar) and a representative of respective user department. Sanction is accorded only after budgetary provision and justification of requirements are thoroughly discussed at the meeting. Thus each case of financial expenditure is closely monitored.

| File Description | Documents |
|---|---|
| Paste link for additional information | NA |
| Upload any additional information | View File |

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Our major quality assurance strategies and processes are listed below:

1.The department of Computer Science L.T. College, Wani organized a Digital Tools for e-contents for Senior College teachers in our college from 06th Sep. 2021 to 11th Sep. 2021 in which 23 staff members participated. After the completion of the programme, the participants were given certificates.

2. The NSS unit of L. T. College, Wani held a programme on Cyber Crime on 26/12/2021 during which Mr. Ravindra Sahare, API (Assistant Police Inspector) Amravati enlightened the students on various aspects on cyber crime.

3. The Mathematics department of the college organized a programme on Career after B. Sc. Mathematics on 23/12/2021. On this occasion Prof. M. D. Dhuratkar, HOD, Maths department, S.S. Jaiswal College, Arjuni Dist. Gondiya, spoke on the above-mentioned topic.

4.The Marathi department of the college celebrated the "Marathi Bhasha Gaurav Divas" by arranging a speech on importance and requirement of Marathi as a language given by Dr. Swati Damodare from Smt. Laxmibai Radha kishan Toshniwal College, Akola.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://drive.google.com/file/d/1Ex2BXaEoth32SxgZ_1ChimWwN4CRzOsV/view?usp=drive_link |
| Upload any additional information | View File |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC re-constituted in June 2016, enables us to review and evaluate teaching learning process.

1. Change in SPOT admission method of B.Sc. and B.com. to MERIT

list method: As there is increase in the rush of students seeking admission to B.Sc. and B.Com. programs, the management advised the Principal to change the method of admission from SPOT admission to MERIT list method, so that institution could accommodate academically deserving students thereby raising the standard of the college. Consequently, the institutional head introduced and adopted the new mode of admission.

2.Implementation of Diary and Daily attendance: In the year 2018, the management advised the then Principal to devise a system of teaching, learning and evaluation. Accordingly, a new system of Teaching, Learning and Evaluation was devised. As per this method, an Academic Diary was maintained and daily attendance of students was taken from 2018-19 onwards. Now every faculty member maintains a record of classes in dairies and daily attendance registers. The diary and records of daily attendance are then handed over to the Principal twice a month. The Principal scrutinizes and reviews the diary and the records of attendance and returns them to the respective colleague.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://drive.google.com/file/d/1Lc9tNPnSiwKh31oJkS7NqbQjVhu6l0NR/view?usp=drive_link |
| Upload any additional information | View File |

| | |
|---|---|
| **6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)** | C. Any 2 of the above |

| File Description | Documents |
|---|---|
| Paste web link of Annual reports of Institution | https://drive.google.com/file/d/1Fh8lZjqA68LpvNd8hYJuiWUgg-7lIbjP/view?usp=drive_link |
| Upload e-copies of the accreditations and certifications | View File |
| Upload any additional information | View File |
| Upload details of Quality assurance initiatives of the institution (Data Template) | View File |

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college has established women empowerement cell with due representation of members of governing body, practicising law officers of the city along with student representatives, Principal of the institution and faculty coordinator. The micro counselling sessions are organised at regular interval through offline and online mode. The successful women icons were invited for motivational talks. NSS wing of the college has organised world women day and organised a lecutre of Assistant Police Inspector for empowering the girls. Every precaution was taken on all the formal and informal dias that no girl student should feel inferior. A guest lecture of Dr. Reeta Venugopal, Head department of Physical Education, Pt. Ravishankar Shukla University, Raipur on Gender Sensitization was organised on 13th March 2022.

| File Description | Documents |
|---|---|
| Annual gender sensitization action plan | N. A. |
| Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | a, b & c |

| 7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy           Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment | C. Any 2 of the above |
|---|---|

| File Description | Documents |
|---|---|
| Geo tagged Photographs | View File |
| Any other relevant information | View File |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management  Waste recycling system Hazardous chemicals and radioactive waste management

The college has established due waste manaement system. The solid waste of the college is efficiently handed over to the waste collection unit governed by local government. The college has transferred the outdated computers to other educational and learning centres. Moreover degradable waste has been processed to produce mannuer at college level. Department of Zoology took initiative in installing Vermicompost units at college premises and at the 32 acres campus of the college.

| File Description | Documents |
|---|---|
| Relevant documents like agreements / MoUs with Government and other approved agencies | View File |
| Geo tagged photographs of the facilities | View File |

| 7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus | C. Any 2 of the above |
|---|---|

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | View File |
| Any other relevant information | View File |

**7.1.5 - Green campus initiatives include**

| 7.1.5.1 - The institutional initiatives for greening the campus are as follows:<br><br>1. Restricted entry of automobiles<br>2. Use of bicycles/ Battery-powered vehicles<br>3. Pedestrian-friendly pathways<br>4. Ban on use of plastic<br>5. Landscaping | C. Any 2 of the above |
|---|---|

| File Description | Documents |
|---|---|
| Geo tagged photos / videos of the facilities | View File |
| Various policy documents / decisions circulated for implementation | View File |
| Any other relevant documents | View File |

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

| 7.1.6.1 - The institutional environment and energy initiatives are confirmed  through the following 1.Green audit 2. Energy audit   3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities | C. Any 2 of the above |
|---|---|

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| File Description | Documents |
|---|---|
| Reports on environment and energy audits submitted by the auditing agency | View File |
| Certification by the auditing agency | View File |
| Certificates of the awards received | View File |
| Any other relevant information | View File |

| 7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment      5. Provision for enquiry and  information : Human assistance, reader, scribe, soft copies of reading material, screen              reading | D. Any 1 of the above |
|---|---|

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | View File |
| Details of the Software procured for providing the assistance | View File |
| Any other relevant information | View File |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Providing an inclusive environment to all without any exception has been an integral part of the very tradition of the institution ever since its inception. Neither any student and nor any employee of the college is discriminated against on the

grounds of his/her caste, religion, language, gender, economic condition, etc.

In our college, birth and death anniversaries of great Indian leaders, freedom fighters, social reformers, (irrespective of their castes, creeds, religions, tongues) are observed with due solemnity and their inspiring, life-transforming massages are disseminated amongst our students. Various important days like the NSS Day, NCC Day, International Women's Day, Marathi Bhasha Divas, Constitution Day, etc. are also celebrated though extension centers like NCC, NSS, Sports and Cultural department and so on. Besides, organizing Blood Donation Camp has been an annual feature of our institution.

All these programmes go a long way towards not only creating an atmosphere of tolerance among various communities but also spreading the message of living in harmony in a multi-lingual, multi-racial, and multi-religious nation like ours.

| File Description | Documents |
|---|---|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | **View File** |
| Any other relevant information | **View File** |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our institution takes the following steps to sensitize students and employees to the constitutional obligations:

1. On Constitution Day observed on 26 November of every year, the students and the employees are informed and reminded of their various constitutional obligations including fundamental rights and duties.
2. During the Induction programme, the Principal briefs the students on their obligations to Indian Constitution, to the country and to the institution.
3. In the Prospectus of the college the students are apprised of the elaborate code of conduct that they will have to abide by to become responsible, law-abiding and honest citizens of society and country.

Students are exposed to civic values, rights, duties,

responsibilities, etc. through the syllabuses of Sociology and
Political Science.

| File Description | Documents |
|---|---|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | https://drive.google.com/file/d/1jxP47Lg4KtQ12TLQ25WFRyEsAS9aDBR3/view?usp=drive_link |
| Any other relevant information | NA |

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized**

B. Any 3 of the above

| File Description | Documents |
|---|---|
| Code of ethics policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | View File |
| Any other relevant information | View File |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution follows a culture of observing birth and death
anniversaries of great Indian personalities. Our office
superintendent Shri. Dinkar Urkunde is entrusted with the
responsibility of arranging these programs. The portrait of the
respective Indian personality whose birth/death anniversary is

observed is kept ready one day before the programme. Notice to this effect is displayed on the college notice-board. Usually these anniversaries are observed at 11.15 a.m. in the staff room of the college. Staff members are informed of these programmes in advance and they attend them. The Principal garlands the portrait of great Indian personality and delivers a speech/message on the occasion. Moreover, as a matter of tradition, we celebrate the death anniversary of Lokmanya Tilak and Loknayak Bapuji Aney and organize lectures every year on 1st August and 26th January respectively. The Independence Day (15th August), the Republic Day (26th January) and May Day (1st May) are organized with due solemnity.

| File Description | Documents |
|---|---|
| Annual report of the celebrations and commemorative events for the last (During the year) | View File |
| Geo tagged photographs of some of the events | View File |
| Any other relevant information | View File |

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Synergy & Commune : 2021-22

Goal

To develop a platform to expose students to the experiences of leaders, achievers of society and alumni of college.

The Context

Programmes held under synergy and commune aimed at transforming students through wisdom and inspiration given by distinguished achievers through online mode.

The Practice

The students' development cell invited renowned persons from various fields.

**Evidence of Success**

Students could develop a positive mindset to pursue career avenues (by opting for competitive examinations) even in the depressing scenario of covid.

**Problems Encountered and Resources Required**

Students from rural areas face the problem of net connectivity.

**2. A Leap in the informal education system**

**Goal**

To develop informal system of spreading education.

**The Context**

In the Covid 19 breakdown, the college sought to promote knowledge through informal system of education.

**The Practice**

The Sanskrit department launched an online certificate program on 'Athravashirsha' during 23/11/2021- 13/12/2021.

**Evidence of Success**

845 participants (including foreign students) participated in the programme.

**Problems Encountered and Resources Required**

Learners initially faced the problem of solving question papers through online mode.

Principal: Dr. Prasad A. Khanzode

Institution: Lokmanya Tilak Mahavidyalaya

City: Wani

Pin Code: 445304

Accredited Status: B+

Website: www.ltmwani.org

E-mail:principal@ltmwani.org

Mobile: 9175846880

| File Description | Documents |
|---|---|
| Best practices in the Institutional website | http://ltmwani.org/ |
| Any other relevant information | NA |

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Ours is the only grant-in aid college at Wani, a Naxalite Affected Town (declared by government of Maharashtra). Our faculty members, non-teaching staff members and all members of the governing body put in all possible efforts to dissuade the youth of the region from getting involved in Naxalite movements. Our institution constantly strives to follow a core and strategic plan of ACADEMIC INCLUSION, i.e. making every attempt to provide admission to all the students seeking admission to our institution in the way mentioned below.

After exhaustion of the sanctioned intake, we approach the Parent University for sanctioning additional intake and accordingly the remaining students are admitted. Due to this additional intake, our already-insufficient infrastructure is strained further. Despite that, we try to educate them thereby preventing them from getting involved in anti social activities like Naxalite movement. In addition to this, our institution plans several community oriented activities like blood donation, tree plantation and rallies on social issues like beti-bachao for developing a better societal sense and greater national spirit among the youth of the region. We believe that as a result of our efforts, there are no known incidents of students' involvement in Naxalite activities.

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| File Description | Documents |
|---|---|
| Appropriate web in the Institutional website | **View File** |
| Any other relevant information | **View File** |

**7.3.2 - Plan of action for the next academic year**

We are planning to start PG Programme in subjects like Sanskrit, Economics, Physics, Mathematics and Zoology. We are also planning to start Ph.D. Programme in History and Sociology from academic session 2022-23 for the convenience of students who are willing to learn and pursue higher education but whose financial condition does not allow them to leave the town. Besides, the college intends to provide the distinguished, qualifiedand experienced former students of our institution with a virtual platform from where they will guide the existing first-generation, rural learnerson various facets of useful and profitable careers at regular intervals throughout the session.