YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution
                                                          LOKMANYA TILAK MAHAVIDYALAYA, WANI

- Name of the Head of the institution   **Dr. Prasad A. Khanzode**

- Designation   **Principal (in-charge)**

- Does the institution function from its own campus?   **Yes**

- Phone no./Alternate phone no.   **07239225146**

- Mobile no   **9422778689**

- Registered e-mail   **principal@ltmwani.org**

- Alternate e-mail   **ltm403@sgbau.ac.in**

- Address   **Warora Road, Wani**

- City/Town   **Wani**

- State/UT   **Maharashtra**

- Pin Code   **445304**

2.Institutional status

- Affiliated /Constituent   **Affiliated**

- Type of Institution   **Co-education**

- Location   **Rural**

- Financial Status **UGC 2f and 12(B)**

- Name of the Affiliating University **Sant Gadge Baba Amravati University, Amravati**

- Name of the IQAC Coordinator **Dr. Karamsing R. Rajput**

- Phone No. **07239225146**

- Alternate phone No. **9922548084**

- Mobile **9922548084**

- IQAC e-mail address **principal@ltmwani.org**

- Alternate Email address **rajputkaramsing@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year) http://ltmwani.org/wp-content/uploads/2022/08/AQAR-2019-20.pdf

4.Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: http://ltmwani.org/wp-content/uploads/2022/04/Academic-Calender-2020-21.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	**B**	**2.12**	**2018**	**03/11/2018**	**02/11/2023**

6.Date of Establishment of IQAC **18/06/2016**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	**NIL**	**NIL**	**NIL**	**NIL**

8.Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year   **2**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1) Organized an online faculty development program (FDP) in Physical Education from 01 July to 30 July 2020.

2) Organized an online Multi Disciplinary Faculty Development Program for the faculty member of PAN India Level during 01st July to 07 July 2020.

3) Organized an online Workshop on English Writing Skill for the college students from 14 July to 09 Aug. 2020.

4) Department of Computer Science of our college organized a Workshop on "computer awareness program with advanced technology for developing e-contents" for our Junior College staff members from 09 June to 18 June 2020.

5) Department of Computer Science of our college organized a one-week workshop on "computer awareness programme with advanced technology for developing e-contents" for our Senior College staff members from 13 July to 18 July 2020.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To start post graduation programs and Ph.D. Research Centre.	M.A. Political Science, Sociology (Marathi Medium), M.Sc. Computer Science, M.Sc. Botany and Ph.D. Centers in the Subjects : Botany, Zoology, Sociology, and History, have been started.

13.Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
CDC- College Development Committee	15/11/2021

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

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Name	Date of meeting(s)
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14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020	**30/12/2021**

15.Multidisciplinary / interdisciplinary

Being affiliated college, still so far we do not have any opportunity of providing multidisciplinary/inerdiscipinary course/programme. However at our level we have introduced some skill orineted certificate courses which are offered to the students of all streams.

16.Academic bank of credits (ABC):

In the year 2020-21 our parent university has not implemented the Choice based credit system, hence the provision of Academic Bank of Credits could not be made available to learners.

17.Skill development:

The college designed serveral short term skill oridented courses. However in the academic session 2020-21, due to covid 19 pandemic these course were offered through online mode.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

We follow the marathi language as the medium of instructuion for teaching the coures of the arts faculty of our college. The sanskrit department besides teaching the syllabus of sanskrit subjects conducts the certificate course in sanskrit communication. Many of such programs are conducted through online mode.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

We try our level best to make our students competent enough to attain the desired graduate attributes in the academic duration he is spending in our campus. However being rural area institution our college is mostly dealing with first generation learners. Thus our main focus is to make the students ready for Post graduatio programs in respective subjects.

20.Distance education/online education:

Being the institution offering various academic programs through regular offline programs

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	138

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	817

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	637

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	520

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1 Number of full time teachers during the year	**26**

File Description	Documents
Data Template	[View File](#)

3.2 Number of sanctioned posts during the year	**46**

File Description	Documents
Data Template	[View File](#)

4.Institution

4.1 Total number of Classrooms and Seminar halls	**21**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**6,75,636**
4.3 Total number of computers on campus for academic purposes	**97**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college being an affiliated college has to adhere to the academic calendar published by the university.

Every academic year, the IQAC prepares the academic calendar in accordance with the university academic calendar.

After preparing the academic calendar, the concerned committee incorporates information into the diary and the same information is passed on to the students.

The academic calendar specifies the teaching-learning schedule and modes of Continuous Internal Evaluation. Examination committee also prepares a tentative schedule of continuous internal evaluation. Departmental heads also prepare their own examination schedule. Unit Tests are taken after the completion of each unit.

The Principal, coordinators and experts of various service programs (Online certificate courses, NCC, NSS, Sports, Cultural activities, etc.) address the newly admitted students through a one week Diksharambh program.

The principal conducts meetings of various college committees to ensure the smooth conduct of various activities.

Every academic year, semester wise examination committee meetings are organized for conducting continuous internal evaluation.

Of course, due to Corona pandemic, offline classes and ALL PROGRAMMES were conducted ONLINE in 2020-21. The teachers were imparted handson practice on online teaching web-mobile applications. The college opted for ZOOM APPLICATION for the same.

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	NIL

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Under normal circumstances, the institution adopts a three-tier evaluative mode (evaluation of students by the individual teacher, by the department and facility centers and by the institution) to assess the performances of students. But owing to the outbreak of Corona in a pandemic form, we were unable to follow the traditional modes of evaluation during the current academic session. However, in 2020-2021, we followed all the methods of EXTERNAL evaluation ONLINE in accordance with the instructions received from the parent university. And, in view of the exigencies of the situation created by the outbreak of Corona, we

conducted all modes of INTERNAL evaluation ONLINE as well.

Faculty members used online tools like Zoom, Google Meet, Testmoz, etc. The subjective internal evaluation has been transformed into multiple choice question papers though online mode.

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	NIL

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

00

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

11

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

761

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

1. **Professional Ethics: The full-time teachers of the college practice professional ethics by discharging their academic and social responsibilities in a regular, responsible and conscientious manner. They refrain from all kinds of undignified, illegal and anti-institution activities.**
2. **Human Values : Students of B.A. Ist year study human values**

in Sociology in Ist semester (See the 4th unit of the syllabus enclosed herewith).

3. Gender : Students of M.A. Sociology study gender in 1st and 3rd semesters respectively. (See the photocopies of second unit of core elective 4th paper on Social Movements in India and the first unit of core elective paper (4th paper, B) on Gender and Society.

4. Environment : Environment is a compulsory subject studied by the students of B.A.2nd year, B.Com 2nd year and B.Sc 2nd year. (The title of the book is Environmental Science authored by Dr. Vitthal Gharpure. Besides, in B.A. 3rd year, 5th semester, there is a paper on Indian Economy of which Environment and Pollution is a part. (See the photocopy of the 5th unit of the syllabus). Environment is also studied by students of M.A. Sociology in second semester. (See the 5th unit of paper 3 (B) entitled Urban Society of India.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

`161`

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	`A. All of the above`

File Description	Documents
URL for stakeholder feedback report	https://drive.google.com/file/d/1JGSBoyi52 rPmueDcpI-mfnXR5RIMx6FD/view?usp=sharing
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	`A. Feedback collected, analyzed and action taken and feedback available on website`

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://drive.google.com/file/d/1JGSBoyi52 rPmueDcpI-mfnXR5RIMx6FD/view?usp=sharing

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

817

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

757

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Identifying the different learning levels of Advanced, Mediocre, Slow Learners on the basis of their last year's examination results, their abilities to retain course contents are evaluated duringthe first week of teaching learning programme.

Advanced learners with higher order of query are advised to use additional learning material like reference books, videos, journals, etc.

Mediocre students are counseled to stick strictly to the basics and study hard to learn the course contents reasonably well so that they may perform well in all examinations.

Slow learners are advised to join remedial coaching classes that are conducted in accordance with the needs of the students. They are encouraged to read and write the answers to the basic questions and are prepared thoroughly for the examinations.

Counseling sessions are planned for all the above three levels of students.

However, due to Corona pandemic, these routine activities could not be carried out by the institution in 2020-21.

File Description	Documents
Paste link for additional information	[NIL](#)
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2015	**26**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution tries to make the learning process student-centric. Here the students have an opportunity to convey their opinions regarding academic matters and institutional infrastructural shortcomings through the feedback mechanism. The institution exposes the students to seminars, workshops and conferences and encourages them to take part infield visits, excursions & study tours.

Every department of science faculty uses charts and models prepared by students.These charts and models displayed in their laboratories coveretopics included in thecurriculum. Besides, students are encouraged to prepare power point presentations on some topics. Through internet, some animated video clippings are downloaded and made available to students.

In B. Com. third year market and product surveys are conducted and these surveys help the students to improve their understanding of a paper on 'Principles of Marketing'. Furthermore, the students collect data on the quantity of the product and their respective

prices. From the collected data, the products are classified according to their range of prices. This gives the new entrepreneurs in the market a fair idea about the nature and degree of competition that they are required to face.

Unfortunately, owing to Corona pandemic, we could not use these student centric methods during 2020-21.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	[NIL](NIL)

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The outbreak of Corona in a pandemic form from March, 2020 created a fear psychosis, paralyzed normal life and claimed innumerable lives. Needless to say, it had its devastating effects on routine academic activities and daily teaching-learning processes in educational institutions all over. Traditional offline teaching in physical environment gave way to online teaching in virtual classrooms. And both teachers and students gradually grew accustomed to the use of online tools like Zoom, Google Classroom, Google Meet, Google form, etc. to take and attend daily periods. Besides, Power Point Presentations on particular topics were frequently given; relevant videos were sent by teachers to students at regular intervals; photos were shared, whenever and wherever necessary and written answers to students' queries were sent on Whatsapp mode. All forms of EXTERNAL evaluation (conducted and controlled by parent university) and INTERNAL educational activities (conducted and controlled by college) were arranged ONLINE. Not only daily classes but also a number of Certificate Courses were conducted online.

Thus, though Corona adversely affected all spheres of human activities, it paved the way for the development and improvement of online educational technologies that can be used in emergency and unusual situations.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

26

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<u>View File</u>
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	<u>View File</u>

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

26

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

14

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

406

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution follows the norms of internal assessment as prescribed by the university. The tests, assignments and other activities for internal assessments are scheduled properly. Due freedom is given at the level of department to alter the method of internal assessment suitably. The commerce department follows the mechanism of open book test as the background of the students is not upto the mark for English medium. For science faculty students, internal assessment marks are displayed on the notice board 15 days before the commencement of university examination. The behavioral aspects, independent learning capability and communication skills of students are also taken into consideration in the process of internal evaluation. Internal evaluation process helps teachers to assess the achievement of learning objectives and planning. If the performance of the students in initial exercise of internal assessment in some subjects is found unsatisfactory, remedial coaching schedules are planned.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	[NIL](NIL)

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Internal examination system of the college is so transparent and efficient that no complaint or grievance with respect to internal evaluation has been registered in recent past. The credit goes to a multi-tier check system that ensures correct evaluation and justice. The modus operandi followed by the institution ensures that the internal marks given by the faculty members are crosschecked by the heads of the departments and brought to the notice of the Principal of the college. This leaves no room for grievances as far as internal evaluation is concerned.

As far as theory examination is concerned, the college has a special examination assistance cell. Dr. K.R.Rajput, is working as a coordinator of the same. The students who feel that they have been under marked in the external theory examination, approach Coordinator of the cell. On behalf of the students, Dr. Rajput looks into the grievances and gets in touch with the concerned authorities of the parent university. Besides, he helps the affected students to apply for revaluation or to obtain a photocopy of the answer sheet from the University Examination Cell.

HOWEVER, DUE TO CORONA PANDEMIC, THESE ROUTINE ACTIVITIES COULD NOT BE CARRIED OUT BY THE INSTITUTION IN 2020-21.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	[NIL](NIL)

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

In our institution there is a routine practice of preparing annual teaching plan at the beginning of the academic session. The

teachers make every possible attempt to establish a co-ordination between the level of learners and the contents of the syllabus. The co-ordination established in this manner enables the facilitator to frame course outcome at the very initial stage of starting a curriculum. These course outcomes at the levels of first year, second year and final year are combined in a linear fashion and then program specific outcomes are drawn up during departmental meetings. The course outcome and program specific outcomes are discussed at faculty meetings and the program outcomes are thus designed. These well designed course outcomes, program specific outcomes and program outcomes are thus communicated to students in both formal and informal manner. During the course of teaching, these are referred to by the teachers. These are also displayed on website.

But due to the massive spread of Corona, these activities could not be carried out during 2020-21.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	NIL
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Though our institution in general and teacher facilitator in particular design and evaluate course outcomes, program specific outcomes and program outcomes with a great deal of interest, we are aware of the multiple challenges and obstacles that prevent us from attaining the same from the majority of first generation learners. However, in our institution internal evaluation, evaluation of course outcomes, program specific outcomes and program outcomes (designed by the institution) and organization of co-curricular activities go hand in hand. Be that as it may, the teacher facilitator tries to evaluate course outcome during internal evaluation and assessment of learners on a regular basis. The increasing level of knowledge and course contents are severally observed and crosschecked through oral questions and answers. The program specific outcomes are evaluated in the course of departmental programs organized for enriching the knowledge of the learners. The program outcomes are evaluated by verifying and cross checking the inculcated graduate attributes among the

students.

But due to the outbreak of corona, these activities could not be undertaken by the institution during 2020-21.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	[NIL](NIL)

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

520

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](View_File)
Upload any additional information	**No File Uploaded**
Paste link for the annual report	[NIL](NIL)

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://drive.google.com/file/d/1fAPeL70_dEdHqO0OIyrmHAeTs49AxHzr/view?usp=sharing

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

10

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	NIL

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Out of a total of twenty six (26) full-time teaching staff, two

(2) are D.Lit., fourteen (14) are Ph.D. and ten (10) are M.Phil holders. Besides, we have ten (10) research supervisors in subjects like Chemistry, Economics, Sanskrit, Marathi, English, Sociology, Zoology, Botany and Commerce. In fact, the laboratories of the Chemistry, Zoology and Botany departments have been recognized by our parent university as research laboratories. In addition to all these, the faculty member from History department applied for research supervisorship. SGB Amravati Univesity sanctioned research centres in subjects like Chemisry, Economics, Commerce, English, Sanskrit & Marathi.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	NIL

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

1

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	NIL
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

38

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

15

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In our college, students' participation in tree plantation, blood donation camp, Beti Bachao Abhiyan, pulse polio drive etc. and their exposure to the thought-provoking series of lectures

organized by college helptheir holistic development.

During 2020-21, the NSS unit of the college organized the following activities to follow the spirit of 10 commandments laid down by Sant Gadge Baba after whom our parent university is named.

1) On 28th May, 2020 a door-to-door campaign was undertaken by college NSS unit to sensitize the unprivileged sections of local society to Corona.

2) On 31st October, 2020 a programme entitled Rashtriya Ekta Divas Shapath was held.

3) On 3rd November, 2020 a programme entitled My Family, My Responsibility was held online.

4) On 26th November, 2020, Constitution Day was celebrated to raise awareness among students about the Indian Constitution.

5) From 18th January, 2021 to 17th February, 2021 a programme called Road Safety Month was arranged by NSS.

6) NSS, NCC, Sports Department of the college, YCMOU and Institute of Pharmacy jointly organized a Blood Donation Camp on 6th February, 2021.

7) International Women's Day was observed online by NSS on 8th March 2021.

8) Agriculture workshops for farmers were also organized.

File Description	Documents
Paste link for additional information	[NIL](NIL)
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

05

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

942

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

02

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	<u>View File</u>

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

02

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Routine teaching and learning exercises are carried out in twenty one classrooms measuring 14151 sq. ft. Practical classes of Science and Commerce streams are held in six laboratories spread

over a total area of 11864 sq. ft. These classrooms and laboratories are connected to the campus through 9 students' corridors measuring 3127 sq. ft.

The college has two laboratories where computer and internet facilities for the students of science and commerce faculties are available. The staff members do have access to computing and internet facility either through these laboratories or through utility centers like reading room and principal's chamber. In all, 97 computers are available in the premises to meet the academic and administrative needs of the stakeholders.

Classrooms No.

Dimension

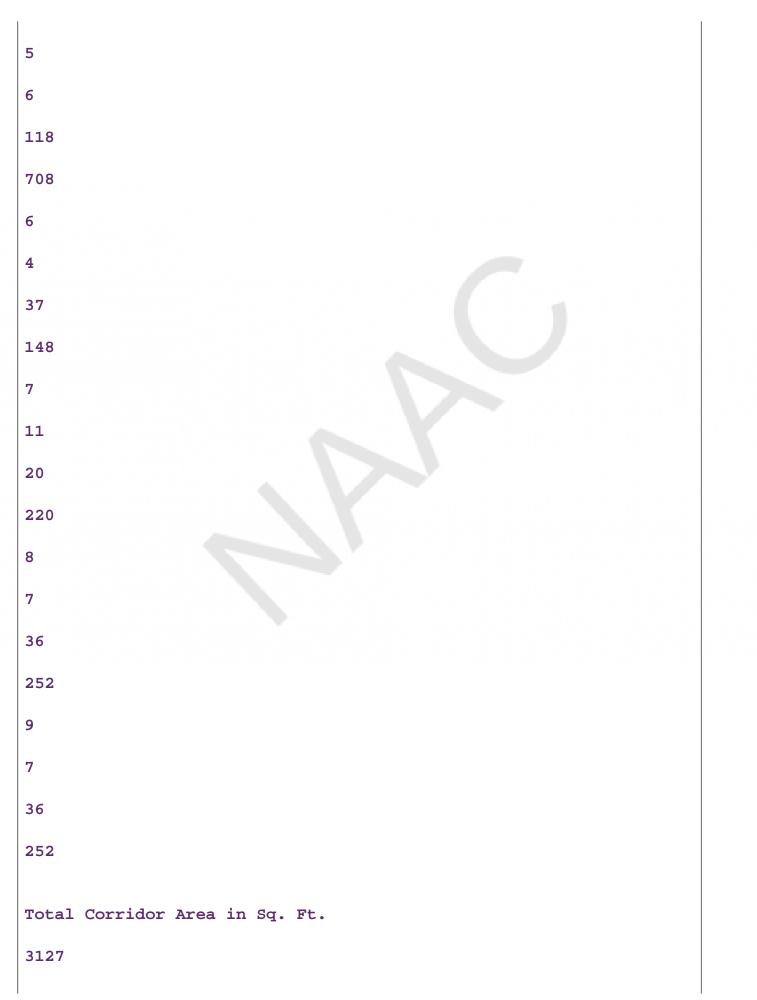Area in Sq.Ft.

1

28

30

840

2

28

30

840

3

28

30

840

4

28

30

840

5

28

30

840

6

21

29

609

7

21

29

609

8

24

39

936

9

24

39

936

10

16

30

480

11

16

30

480

12

21

32

672

13

21

31

651

14

25

30

750

15

12

30

360

16

25

30

750

17

12

30

360

18

13

20

260

19

16

28

448

20

28

30

840

21

28

30

840

Total Classroom Area in Sq. Ft.

14181

Students Corridor

Dimension

Area

1

7

72

504

2

9

17

153

3

7

106

742

4

4

37

148

5

6

118

708

6

4

37

148

7

11

20

220

8

7

36

252

9

7

36

252

Total Corridor Area in Sq. Ft.

3127

Laboratories

Dimension

Area

Computer

30

30

900

Commerce

30

30

900

Chemistry

65

42

2730

Physics

52

53

2756

Botany

45

45

2025

Zoology

45

45

2025

Functional English

22

24

528

Total Laboratories Area

11864

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	[NIL](NIL)

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has an access to two playgrounds managed by a local government high school and by a school run by parent organization respectively. These grounds are used for outdoor games and athletic events. The college participates in the sports activities of Sant Gadge Baba Amravati University every year. The college has a spacious auditorium (with an area of 3836 sq.ft.,) where cultural & co-curricular activities are held. And the open theatre (630 sq.ft. constructed in 2008-09) that it has is used for yoga and other cultural events. In fact the auditorium of the college,

a pride of the institution, was constructed even before the establishment of institution itself. In the auditorium several cultural events took place and many intellectual stalwarts like Acharya Vinoba Bhave, Setu Madhavarao Pagadi, Narhar Kurandakar who werecontemporaries of our former Principal Shri Ram Shelwalkar (himself a distinguished orator) delivered speeches on a variety of topics.

Dr. Gajanan Aghalte, Head, Dept. of Physics, Lokamanya Tilak College, Wani has been running a Virtual Yoga Centre on Zoom mode and conducting a one-month-long programme. These programmes (available on Youtube also) are watched and enjoyed by a considerable number of Yoga fans and practitioners in Maharashtra.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NIL

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

25

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NIL
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

6,47,924

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is one of the facilities in this institute used by students and faculty members. It is using LIBMAN version 1.0 Integrated Library Management Software and is partially automated. The library offers access to all students and stacks more than 51385 books,volumes on Arts, Commerce, Science, reference and general readings valued at over Rs. 39 Lakh Rupees. Our library is a registered member of NLIST (National Library & Information Services Infrastructure for Scholarly Content) which provides e-resources to students, researchers and faculty from colleges and other beneficiary institutions through server installed at INFLIBNET centre. And through our subscription to NLIST, more than 195809 e-books and more than 6293 e-journals are available in the library.

The library has a reading room facility for students and staff where they have access to competitive books, journals, magazines, newspapers etc. and where they can read them in the quiet and student-friendly learning environment.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	NIL

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	B. Any 3 of the above

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

27712

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

4

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Our institution is very keen on updating its IT facilities. In the current academic year eleven computers along with two printers for the computer and zoology laboratories were purchased. Two printer-cum-scanner-cum-photocopiers were purchased for automation of examination department.

The computer department has been reconstructed and the laboratory attached to the department has been provided with new facilities. Right now, 97 computers, 4 LCD Projectors, 2 Xerox machines and 15 Printers are available in the college.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	[NIL](NIL)

4.3.2 - Number of Computers

97

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

647924

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college follows a system of responsibility centers which function through different persons entrusted with different responsibilities. For example, departmental heads of science streams assisted by laboratory staff take care of departmental laboratories; the librarian supported by library staff looks after the library; the director of physical education maintains sports facilities. The Principal himself and a campus beautification committee look after other physical facilities like classrooms in particular and the campus in general.

These functionaries go for need based reviews of their respective facilities and move proposals of up- gradation at least twice a year. These proposals are then forwarded to purchase committee comprising management representative, principal, three teachers and a special invitee i.e. a person from user department. The purchase committee meet, thoroughly discuss and make essential provisions for improvement and enrichment of physical and academic facilities of the institution.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	NIL

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the

Government during the year

`1376`

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

`00`

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	`B. 3 of the above`

File Description	Documents
Link to Institutional website	NIL
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

71

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

71

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**B. Any 3 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	<u>View File</u>

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

158

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	<u>View File</u>

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

05

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Usually, the parent university issues directions to constitute students' council and we follow the directions and do the needful. But this year, due to Corona, the parent university issued no

direction for constitution of students' council and therefore, we could not form the students' council. However, our college follows a regular practice of encouraging the participation of students in various academic and administrative bodies like Editorial Board of Aradhana (College Magazine), Nature Club, Science Club, ICT Center, Library Committee.

File Description	Documents
Paste link for additional information	[NIL](NIL)
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

00

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institution has a registered alumni association. But, due to the spread of Corona in 2020-21, the said association could not perform its activities. The same is true of the Wani-Pune link association, a Pune-based unit of alumni association, established by Prof. Arvind Karkhanis, former head of the department of Physics at L.T. College, Wani.

File Description	Documents
Paste link for additional information	[NIL](#)
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: The college aims to create an environment for multi dimensional growth of students by organizing curricular and co-curricular activities. Traditional degree education is supplemented with skill-based, short-term career courses here.

Mission: Gender neutral empowerment of economically and socially challenged students through education and knowledge.

The institution follows a two-tier leadership in its function. The Principal, supported and guided by Shikshan Prasarak Mandal, executes the plans, programs, and policies in tune with the mission of the institute. The principle of centralization is observed for activities like framing of policies and strategies whereas the same are implemented in a decentralized manner to ensure institutional enrichment and overall pursuit of excellence.

Our colleagues Dr. Nilima V. Dawane, Prof. Kishan K. Ghogare, Prof. Ravindra Matte and Prof. Umesh Vyas take care of NSS, NCC and Sports departments respectively and organize co-curricular activities.

This plan of co-curricular activities is supplemented with skill oriented programs offered by various departments. Thus, by performing activities like teaching, co-curricular activities,

skill oriented programs, remedial coaching and competitive examination classes we seek to ensure the academic inclusion of many students.

But due to the spread of Corona in 2020-21, the institution was unable to perform the above mentioned activities.

File Description	Documents
Paste link for additional information	[NIL](#)
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Our college promotes a culture of participative management. The Managing Committee, provides opportunity so that the former teaching and non-teaching employees can become members. Shri. Umakant Kuchankar, a former non-teaching employee, got elected as a director on the governing body of Shikshan Prasarak Mandal. Another former non-teaching employee Shri. Ashok Sontakke has been working as Joint Secretary on the governing body of Shikshan Prasarak Mandal Wani. All these are examples of participative and decentralized management at the level of POLICY FRAMING.

The policies thus framed at the apex level are then referred to the planning level of management i.e. towards College Development Committee. The composition of college development committee is an example of the operation of the principle of participative and decentralized management, as representation of present teaching and non teaching staff members is ensured. This symbolizes participative management at the level of PLANNING. The functioning of our college further demonstrates this principle of participative management via departmental meetings. Thus participation of all teaching and non-teaching members is ensured at OPERATIONAL level. Moreover, the students do have platforms like students' council, joint bodies of staff and students at departmental levels to participate in the process of management.

File Description	Documents
Paste link for additional information	[NIL](NIL)
Upload any additional information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Academic Inclusion: Ours is the sole grant in-aid college of Wani town. The college provides the facility of graduation in three streams Arts, Commerce and Science. The majority of the local guardians want their wards to be admitted to our college. This results in a constant rise in the demand for admission at degree level. In order to cope with this ever rising demand, we follow a merit-list-based admission procedure in science and commerce streams. Moreover, after initial rounds of admission and exhaustion of admission intake, we approach university for raising and sanctioning intake capacity and on receipt of the same, waitlisted students are admitted. Care is taken to admit all the students seeking admission.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	[NIL](NIL)
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution includes the Governing Body, College Development Council and Administrative Units and other bodies.

The tenure of the present governing body is 2018-2023.

In our college the representatives of teachers are nominated on college development council on rotational basis. College development council comprises Principal who is ex-officio secretary and two permanent members including a senior professor and an IQAC coordinator. The representative of non teaching staff

is nominated for tenure of 5 years on the basis of mutual consent.

Administrative Setup and various bodies

the administrative setup structured under the leadership of Principal comprises the following units.

1. Academic Staff
2. Administrative Staff
3. Library
4. IQAC

Functions and Procedures: The President of the governing body is assisted by a few of his colleagues. This ensures consistency at planning and execution levels. Principal being the ex-officio secretary of college development council and operational in-charge of all other bodies ensures further consistency in execution. The representatives of teaching and non-teaching staff members discuss problems, grievances and important issues placed before the college development council. However, the participative mechanism and genuinely inculcated democratic work culture of our institution account for a very small number of such incidents.

File Description	Documents
Paste link for additional information	NIL
Link to Organogram of the institution webpage	NIL
Upload any additional information	No File Uploaded

| 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination | C. Any 2 of the above |

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

As ours is a grant-in-aid institution, we make attempts to channelize welfare measures available for the state government employees. The office ensures submission and follow-up for medical reimbursement bills of the teaching and non-teaching staff members. The sample data for four employees for the year 2020-21 is tabulated below:

Year

Name

Amount of Medical Bill

2020-21

Prof. Umesh Vyas

Rs. 1,20,475

2020-21

Prof. Manoj Jantre

Rs. 27,794

2020-21

Prof. Prafull Kose

Rs. 35,160

2020-21

Shri. Mahadeo Atram

Rs. 94,754

The institution has effective welfare measures for teaching and non-teaching staff.

   1. Lokmanya Salary Earners' Credit Cooperative Society.

Provides long-term, big-amount (15 lakhs to be repaid in 100 installments) loan to the teaching and non-teaching staff of our college at reasonable rate of interest.

   1. Employees' Welfare Fund.

Offers short-term, small-amount loan to the teaching and non-teaching staff of our college.

   1. Group Insurance Scheme

Accidental Group Insurance (Limit 20 Lakhs). : Under the scheme, our college has tied up with Star Health Insurance Company. As per the terms of this scheme, an employee of the institution pays 945 rupees every year and in case he/she dies in an accident, his/her family members receive financial assistance of 20 lakh rupees.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

10

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college follows a three-tier performance appraisal system.

1) At the level of management (on the basis of reporting by Principal and teachers in charge of various academic and administrative units during the course of meetings)

2) At the level of Institution by Principal

3) At the level of Departmental/ Administrative Head

The institution has implemented the policy of getting students' feedback every year. Based on this evaluation, a performance appraisal card is provided to the teachers. This appraisal card helps teachers to introspect and improve on the quality of their teaching process. Since our institution invariably recruits the best candidates, their performances are usually sound. The academic conduct of all the staff members is under the personal scrutiny of Principal of the college. The feedback provided by the students is utilized for appraising the performances of faculty members. Thus, the informal system of performance appraisal coupled with the statistical record of classes taken, leaves sought and granted are made available to faculty members for self-introspection.

File Description	Documents
Paste link for additional information	[NIL](#)
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution follows the practice of annual audit very seriously. The audit report for the financial year 2020-21 is complete in all aspects. The certification received by the college from the auditor R. G. Nagarwala & Co. attests to the soundness of the financial transactions of the institution for the financial year ended 2020-21. There were no serious audit objections at all. Governing body and college development council take the cognizance of audit objections, if any. The communication between the accounts officer of the college and the auditor's company is channelized to settle the same.

File Description	Documents
Paste link for additional information	[NIL](#)
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution makes anappeal to its staff members to donate a sumof money so that it may award prizes to meritorious students. In responce to the appeal, a number of staff members deposited a decent sum of money to the tune of Rs.169367in the Employees' Credit Society of our college. Out of the interest receivedon principal, the institution awards cash prizes to meritorious students every year on 26th January on the occasion of Republic Day.

File Description	Documents
Paste link for additional information	[NIL](#)
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In order to normalize and augment the function of IQAC, our college revamped the cell on 18th June 2016. Some of our quality assurance strategies and processes are listed below:

During the academic session 2020-21, routine, offline academic activities were suspended following the imposition of nationwide lockdown due to the outbreak of Corona. To ensure the continuity of online academic activities, the department of computer science took the initiative of training both Junior and Senior College teachers so that they could develop e-contents on their own and deliver online lectures. The details of the programmes are as follows:

1.The department of Computer Science L.T. College, Wani organized a computer awareness programme with advanced technology for developing e-contents for Junior College teachers in our college from 09th June 2020 to 18th June 2020 in which 19 staff members participated. After the completion of the programme, the participants were given certificates.

The department of Computer Science L.T. College, Wani organized a computer awareness programme with advanced technology for developing e-contents for Senior College teachers in our college from 13th July 2020 to 18th July 2020 in which 20 staff members participated. After the completion of the programme, the participants were given certificates.

File Description	Documents
Paste link for additional information	[NIL]()
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC re-constituted in June 2016, enables us to review and evaluate teaching learning process.

1. Change in SPOT admission method of B.Sc. and B.com. to MERIT list method: As there was a great rush of students seeking admission to B.Sc. and B.Com. programs, the management advised the Principal to continue the method of admission on MERIT list basis, so that institution could accommodate academically deserving students thereby raising the standard of the college.

Implementation of Diary and Daily attendance: In the year 2018, the management advised the then Principal to devise a system of teaching, learning and evaluation. Accordingly, a new system of Teaching, Learning and Evaluation was devised. As per this method an Academic Diary was maintained and daily attendance of students was taken from 2018-19 onwards. Now every faculty member maintains a record of classes in dairies and daily attendance registers. The diaries and records of daily attendance are then handed over to the Principal twice a month. The Principal scrutinizes and reviews the diaries and the records of attendance and returns them to the colleagues.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	NIL
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Though our college is a co-educational institute, girls constitute a numerical majority here. In every department, girl students far outnumber (and often outperform) boys. Every effort is made here to promote and ensure gender equity.

As everybody knows, due to the spread of Corona and the imposition of nationwide lockdown in 2020-21, no offline programmes could be conducted to promote gender equity. However, International Women Day was celebrated on 8th March, 2021. On this occasion the NSS unit of the college held an online programme. This programme was presided over by Dr. Nilima V. Dawane, programme officer of NSS.

Smt. Mayatai Chatase API of Wani Police station guided the students during the programme.

That apart, a Women Empowerment Cell headed by Dr. Rekha M. Badodekar, department of History, was constituted. This cell arranges programmes related to gender equity in normal circumstances.

File Description	Documents
Annual gender sensitization action plan	NIL
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	NIL

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste management: We maintain two containers where all stakeholders are encouraged and urged to dump the solid waste. This waste is regularly transferred to the botanical garden of the college located at a 32- acre plot of land owned by the college where the solid waste is converted into compost fertilizer. The compost thus produced is then used for the plants of botanical garden.

Liquid Waste Management: The sanitation arrangement of the college ensures the passage of liquid waste to the main drainage line

outside the premises. The liquid waste of chemistry laboratory is properly disposed of so that it does not cause any harm either to property or to person of the institution.

E-Waste Management: The electronic waste of the college is disposed of by selling the scrap from time to time.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	**No File Uploaded**
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**E. None of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Providing an inclusive environment to all without any exception has been an integral part of the very tradition of the institution ever since its inception. Neither any student and nor any employee of the college is discriminated against on the grounds of his/her caste, religion, language, gender, economic condition, etc.

In our college, birth and death anniversaries of great Indian leaders, freedom fighters, social reformers, (irrespective of their castes, creeds, religions, tongues) are observed with due solemnity and their inspiring, life-transforming massages are disseminated amongst our students. Various important days like the NSS Day, NCC Day, International Women's Day, Marathi Bhasha Divas, Constitution Day, etc. are also celebrated though extension centers like NCC, NSS, Sports and Cultural department and so on. Besides, organizing Blood Donation Camp has been an annual feature of our institution.

All these programmes go a long way towards not only creating an atmosphere of tolerance among various communities but also spreading the message of living in harmony in a multi-lingual, multi-racial, and multi-religious nation like ours.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

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7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our institution takes the following steps to sensitize students and employees to the constitutional obligations:

1. On Constitution Day observed on 26 November of every year, the students and the employees are informed and reminded of their various constitutional obligations including fundamental rights and duties.
2. During the Induction programme, the Principal briefs the students on their obligations to Indian Constitution, to the country and to the institution.
3. In the Prospectus of the college the students are apprised of the elaborate code of conduct that they will have to abide by to become responsible, law-abiding and honest citizens of society and country.

Students are exposed to civic and constitutional values, rights, duties, responsibilities, etc. through the syllabai of Sociology and Political Science.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	NIL
Any other relevant information	NIL

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	B. Any 3 of the above

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution follows a culture of observing birth and death anniversaries of great Indian personalities. Our office superintendent Shri. Dinkar Urkunde is entrusted with the responsibility of arranging these programs. The portrait of the respective Indian personality whose birth/death anniversary is observed is kept ready one day before the programme. Notice to this effect is displayed on the college notice-board. Usually these anniversaries are observed at 11.15 a.m. in the staff room of the college. Staff members are informed of these programmes in advance and they attend them. The Principal garlands the portrait of great Indian personality and delivers a speech/conveys a message on the occasion. Moreover, as a matter of tradition, we celebrate the death anniversary of Lokmanya Tilak and Loknayak Bapuji Aney and organize lectures every year on 1st August and 26th January respectively. The Independence Day (15th August), the Republic Day (26th January) and May Day (1st May) are organized with due solemnity.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC

format provided in the Manual.

Granthamaniche Guj 2020-21

Goal

To help studentsdevelophabits of reading and writing.

The Context

This exercise was undertaken to restore the nearly lost reading and writing habits of students.

The Practice

The Sanskrit departmentpicked fifty two studentseach of whome wrote a three-page-long article on a book chosen by him/her. These articles were published every Wednesday in a Yavatmal-based weekly.

Evidence of Success

Students started reading biographies and writing on them with self confidence.

Problems Encountered and Resources Required

Students had problems constructing correct and meaningful sentences while writing articles.

2.Certificate Courses 2020-21

Goal

To provide students with various skills including general skill, specific skill, soft skill, etc.

The Context

To remedy the shortcomings of traditional curricula, theseskill-oriented, subject specific courses were introduced.

The Practice

Various departments of the college conducted online skill-enhancingCertificate Courses.

Evidence of Success

These certificate courses enabled students to attendcourses that are refreshing and different from routinesyllabus.

Problems Encountered and Resources Required

Our poor studentscannotbuy smart phones. Besides, they have net connectivity problems.

Principal: Dr. Prasad A. Khanzode

Institution: Lokmanya Tilak Mahavidyalaya

City: Wani

Pin Code: 445304

Accredited Status: B+

Website: www.ltmwani.org

E-mail:principal@ltmwani.org

Mobile: 9175846880

File Description	Documents
Best practices in the Institutional website	NIL
Any other relevant information	NIL

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Ours is the only grant-in aid college at Wani, a Naxalite Affected Town (declared by government of Maharashtra). Our faculty members, non-teaching staff members and all members of the governing body put in all possible efforts to dissuade the youth of the region from getting involved in naxalite movements. Our institution constantly strives to follow a core and strategic plan of ACADEMIC INCLUSION, i.e. making every attempt to provide admission to all the students seeking admission to our institution in the way

mentioned below.

After exhaustion of the sanctioned intake, we approach the Parent University for sanctioning additional intake and accordingly the remaining students are admitted. Due to this additional intake, our already-insufficient infrastructure is strained further. Despite that, we try to educate them thereby preventing them from getting involved in anti social activities like naxalite movement. In addition to this, our institution plans several community oriented activities like blood donation, tree plantation and rallies on social issues like beti-bachao for developing a better societal sense and greater national spirit among the youth of the region. We believe that as a result of our efforts, there are no known incidents of students' involvement in naxalite activities.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

We are planning to start PG Programme in subjects like Sociology,Political Science,Botany,Computer Science. We are also planning to start Ph.D. Programme inBotany and Zoologyfrom academic session 2021-22for the convenience of students who are willing to learn and pursue higher education but whose financial condition does not allow them to leave the town. Besides, the college intendsto providethe distinguished, qualifiedand experiencedformer students of our institution with a virtual platform from where they willguide the existing first-generation, rural learnerson various facets of useful and profitable careers at regularintervals throughout the session.